



State of Idaho  
Division of Occupational and Professional Licenses  
Genetic Counselors Licensing Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Board Meeting Minutes of 8/27/2024**

<b>Board</b>	Heather Hussey-Johnson - Chair	<b>Division</b>	Cesley Metcalfe, Executive Officer
<b>Members</b>	Mary Conway	<b>Staff:</b>	Greg Loos, General Counsel
<b>Present:</b>	Jack Zarybnisky, O.D.		Lizzie Kukla, Licensing Unit Supervisor
	Christopher Gibson, M.D.		Christian Runnalls, Board Support Specialist
			Jeana Graff, Human Resources

The meeting was called to order at 9:07 AM by Heather Hussey-Johnson.

**Approval of Minutes**

A motion was made and seconded to approve the 4/30/2024 minutes. The motion carried unanimously.

**DIVISION BUSINESS**

**Respectful Workplace Training:** Ms. Graff presented a Respectful Workplace training.

**Financial Update:** Ms. Metcalfe presented the financial report.

**BOARD BUSINESS**

**Zero-Based Regulation:** Ms. Metcalfe informed the Board that no public comments were received regarding the proposed rules.

A motion was made and seconded to adopt the rules as pending and have them posted in the Administrative Bulletin. The motion carried unanimously.

**Board Elections:** A motion was made and seconded to elect Ms. Hussey-Johnson as the Board chair. The motion carried unanimously.

**Adjourn**

There being no further business, the meeting was adjourned at 9:52 AM.