



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Registration for Professional Geologists

**BRAD LITTLE**  
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**RUSSELL BARRON**  
Administrator

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**Draft Minutes of 08/08/2024**

<b>Board Members</b>	Tom Mullen, Chair	<b>Division</b>	MiChell Bird, Executive Officer
<b>Present:</b>	Austin Zinsser	<b>Staff:</b>	Jill Randolph, Legal Counsel
	Kurt Priebe		Jesama Rosensweig, Licensing Supervisor
	Jerry Fairley		Jorge Perez, Board Support Specialist

The meeting was called to order at 1:01 PM (MT) by Chairman Tom Mullen.

**APPROVAL OF 04/03/2024 MINUTES**

A motion was made and seconded to approve the 04/03/2024 meeting minutes. The motion carried unanimously.

**DIVISION BUSINESS**

**Public Member Training:** Legal Counsel (LC) Jill Randolph presented a PowerPoint presentation titled "Public Member Training". LC Randolph answered questions from the Board including clarification on public members having the same voting rights as board members and appointment of public members being the Governor's responsibility.

**Financial Report:** Executive Officer (EO) MiChell Bird provided the Financial Report. EO Bird suggested increasing renewal fees, stating that increasing fees to \$100 would allow for the Board to break even on financial expenditures. The topic of the stark change in finances, between the 2021 and 2022 fiscal years, was discussed. EO Bird mentioned the new Financial Officer Wendy Gutierrez, informing the Board that Ms. Gutierrez is investigating the financial change. EO Bird will also be examining the financials to cut unnecessary costs and decrease expenditures. The Board discussed the suggested 20% increase in fees opting to increase fees to \$100, noting that similar fees in other states are more than double the amount than that of Idaho. LC Randolph informed the Board that they would need to make changes through legislation if they were to increase the \$100 limit on licensing fees.

**Agency Legislation Update:** EO Bird discussed the two-year renewal legislation plan, informing the Board that they would be one of the first to implement the new legislation.

**BOARD BUSINESS**

**Review Applications:** Applications were reviewed under executive session.

**EXECUTIVE SESSION – APPLICATION(S)**

A motion was made and seconded that the board enter Executive Session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to retain a license or registration. Roll call: Chairman Mullen-aye; Board Member Fairley-aye; Board Member Zinsser-aye; and Board Member Priebe-aye. The motion carried unanimously

A motion was made and seconded to leave Executive Session. The motion carried unanimously.

**MOTION(S) RESULTING FROM THE EXECUTIVE SESSION**

**Motion(s) re: Application(s):** A motion was made and seconded to conditionally accept PGAP 1194585 pending additional information. The motion carried unanimously.

A motion was made and seconded to endorse applications PGAP 1303248, PGAP-1853, PGAP-1858, and PGAP-1859. The motion carried unanimously.

A motion was made and seconded to accept for PG examination applications PGAP-1861 and PGAP-1863. The motion carried unanimously.

**Guidance Document for Relevant Geology Courses:** The Board will send a list of suggested geology courses for the guidance document to EO Bird.

**Zero-Based Regulations:** The Board reviewed the updated redlines, changing the wording on the following sections: “GENERAL PROVISIONS”, “FEES”, “LICENSURE”, and “DEFINITIONS”.

A motion was made and seconded to approve the proposed rule changes. The motion carried unanimously.

**Public Comments:** There was no public comment

**ADJOURN**

A motion was made and seconded to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 2:57 PM. 08/09/2024/jp