



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Optometry

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### Board Meeting Minutes of 09/16/2024

<b>Board Members Present:</b>	Shawn Sorenson O.D- Chair Jared Birch, O.D. Terri L Haley, O.D. Joshua Sears, Public Member	<b>Division Staff:</b>	Tabitha Edwards, Executive Officer Nicki Chopski, Bureau Chief Russell Spencer, General Counsel Susan Villanueva, Board Support Specialist Candace Villarreal, Board Support Specialist
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The meeting was called to order at 9:00 AM by Dr. Sorenson.

#### Introductions

The Board, staff, and attendees introduced themselves.

#### Approval of Minutes

A motion was made and seconded to approve the 06/10/2024 minutes. The motion carried.

#### DIVISION BUSINESS

**Financial Update:** Ms. Edwards gave a financial update.

**Licensing System Update:** Ms. Edwards provided an update on the new licensure system that was implemented on July 1, 2024. Additionally, Ms. Chopski discussed the assignment and organization of both the former and new license numbers.

**Board Training-Public Member Training:** Mr. Spencer conducted a training session on the significance and responsibilities of the Public Members.

#### BOARD BUSINESS

**Licensing Report:** Ms Edwards presented the licensing report.

**Delegated Authority Discussion:** A motion was presented and seconded to empower Division staff with the authority to close revocation orders and expungement requests, in addition to the existing delegated authority. The motion carried.

**Review Continuing Education Guidance:** The Board engaged in a discussion regarding the requirements for continuing education, focusing on upcoming changes that will shift renewals from an annual cycle to a biennial cycle. Furthermore, the Board examined the implications of completing continuing education units (CEUs) on an annual basis versus by birthdate. No formal action was taken during this meeting.

**Conference Attendance Requests and Report:** The Board engaged in a discussion regarding participation in upcoming conferences. Dr. Birch presented insights from the 2024 Association of Regulatory Boards of Optometry, Inc. (ARBO) conference, and the associated newsletter, as well as a recap of the meeting, were included in the materials provided. It was noted that the next ARBO conference is scheduled for June 24-26, 2025. Dr. Haley indicated her intention to attend this event. Furthermore, it was mentioned that the newest Board member is typically offered the opportunity to participate. No formal actions were taken during this meeting.

**Adjourn**

There being no further business, the meeting was adjourned at 10:10 AM.

The next meeting is 12/02/2024.

DRAFT