



State of Idaho  
Division Of Occupational and Professional Licenses  
Idaho Plumbing Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

## Plumbing Journeyman Application Instructions

Plumbing Journeyman applicants have several pathways for licensure outlined below. Both the Idaho Apprenticeship School and Work Experience Pathways require a passing examination score prior to the issuance of a license.

### Idaho Apprenticeship School and 8,000 Work Hours Pathway

1. Attended and completed 576 hours of instruction at a board approved Plumbing Apprenticeship Program:  Yes  No
  - College of Southern Idaho
  - College of Western Idaho
  - College of Eastern Idaho
  - Idaho State University
  - Lewis-Clark State College
  - North Idaho College
  - Porter House Inc. - (Shelley and Mountain Home)
  - Treasure Valley Community College
  - Boise Plumbing JATC
  - Pocatello Plumbing JATC
2. Work Verification Form verifying 8,000 hours of supervised plumbing installation work has been completed. Work hours can be obtained in or out of the State of Idaho. If hours are obtained in state you must have held an active Idaho Plumbing Apprentice Registration while completing the required 8,000 hours of supervised work.  Yes  No

### Work Experience Pathway

1. Work Verification Form verifying 16,000 hours of supervised plumbing installation work has been completed. \*  Yes  No

### Reciprocity Pathway

1. **License Verification Form** completed by the state of Montana or Oregon.  Yes  No  
The verification must include:
  - Completion of apprenticeship program and 8,000 hours of work experience
  - Status of the license (must be active)
  - Proof of licensure by examination
2. **License Verification Form** completed by the state of Washington.  Yes  No  
The verification must include:
  - Either 8,000 hours OR 16,000 hours of work experience
  - Status of the license (must be active)
  - Proof of licensure by examination

When reciprocating from Washington or Montana, the applicant must be a resident of the state in which he/she holds their license at the time of application.

\*Pipe fitting and appliance plumbing specialty work will not count towards the experience qualifications for a journeyman license.



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### Plumbing Journeyman Application

Statutes and Rules governing the Idaho Plumbing Board can be viewed at <https://dopl.idaho.gov>. It is your responsibility to ensure you read and understand the requirements to perform work in Idaho. Please be sure to keep a copy of this application for your records. Licenses are non-transferable.

Select Application Type:

- Initial (\$51.90)                       Reciprocal (\$51.90)                       Reopen Closed License (\$51.90)

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**All fields within this application are required. If any field is left blank, the application will not be processed.**

Name (First, Middle Initial, Last): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number \_\_\_\_\_  
(Required by Idaho Code § 73-122)

Mailing Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Applicant Email: \_\_\_\_\_  
(Required by Idaho Code § 67-2609)

Are you or your spouse an active member or honorably discharged veteran of the United States Armed Services?                       Yes                       No

Are you currently licensed as a Plumbing Journeyman in a Reciprocal state?                       Yes                       No

If yes, what Reciprocal state do you hold that license in? \_\_\_\_\_

### Examination (Initial Applicants Only)

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Have you taken and passed the applicable IAPMO examination through PSI? (Applicants must pass the examination prior to applying for licensure)                       Yes                       No

If yes, was the exam taken through the State of Idaho?                       Yes                       No  
If no, you must include a copy of the test scores with this application.

Applicant Checklist:

- Non-Refundable Processing Fee (do not send cash)
- Complete Application
- Passing Examination Score (Passing score required prior to application submission)
- Work Verification Form(s)
- Certificate of Completion from an Idaho Apprenticeship School, if applicable
- License Verification Form from another state, if applicable
- Proof of Military or Veteran Status (DD-214), if applicable

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**Certification**

I hereby certify, to the best of my knowledge, the information on this application is true and correct. I understand my license may be suspended, revoked, or otherwise disciplined if it was obtained through false information. I further understand the Division of Occupational and Professional Licenses may release information contained in licensing applications as required by law. I understand that I have one (1) year from the date of this application to take and pass the required licensing examination and that I will be required to submit a new application at the expiration of that period.

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**Signature of Applicant**

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**Date**

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**Send your application via:**

**Email:** [customer-service@dopl.idaho.gov](mailto:customer-service@dopl.idaho.gov)

**Mailing Address:**

Idaho Division of Occupational and Professional Licenses  
C/O Trade Licensing  
PO Box 83720  
Boise, ID 83720-0063

**In-Person:**

11341 W Chinden Blvd. Boise, ID 83714  
1250 Ironwood Dr. Ste 220 Coeur d'Alene, ID 83814  
155 N. Maple St. Blackfoot, ID 83221

## Work Verification Form – Plumbing Journeyman Licensure (Initial Applicants)

**Complete a separate form for each employer where work experience was obtained.**

Applicant Full Legal Name: \_\_\_\_\_

Applicant License/Registration Number: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Supervising Journeyman Name: \_\_\_\_\_

Supervising Journeyman License Number: \_\_\_\_\_

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**Number of hours worked while holding an active registration, if required by the state. Active registrations are required in Idaho for hours to count.**

Work experience in pipe fitting and appliance plumbing specialty work will not count towards the requirements to obtain a journeyman license.

Dates of Verification: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
mm dd yyyy mm dd yyyy

Total Number of Plumbing Installation Experience Hours: \_\_\_\_\_ hours

Was all work completed in the state of Idaho?     Yes     No

Note: If claiming overtime, a paycheck stub identifying hours worked must be provided upon request.

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### Certification

Upon oath I certify each of the following: the responses and information provided in this verification are true and correct to the best of my knowledge; falsification of any information could lead to discipline including but not limited to revocation of licensure; and any of the hours submitted are subject to additional verification.

Verifier Name (if other than applicant): \_\_\_\_\_

Verifier Signature: \_\_\_\_\_ Date: \_\_\_\_\_

