



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Podiatry

BRAD LITTLE Governor
RUSSELL BARRON Administrator
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Minutes of 8/16/2024

Board Members Present: Stewart Jones, DPM – Chair
Gary James Millward, DPM
Douglas Williams, DPM

Board Members Absent: Bryan Thompson, DPM

Division Staff: Jan Arrasmith, Executive Officer
Kim Aksamit, Licensing Program Manager
Russell Spencer, General Counsel
Mike Celeste, Investigations Supervisor
Keith Aamodt, Investigator
Susan Villanueva, Board Support

Others Present: Reid Peterson, Board Prosecutor

The meeting was called to order at 3:32 PM by Stewart Jones, DPM.

Approval of Minutes

A motion was made and seconded to approve the 01/17/2024 minutes. The motion carried.

DIVISION BUSINESS

Financial Update: Ms. Arrasmith gave the preliminary 2024 fiscal year-end financial update. The Board will receive the finalized report at the next meeting.

Licensing System Update: Ms. Arrasmith gave an update on the new licensure system, which went into effect July 1, 2024.

Board Training – Open Meeting Law: Mr. Spencer presented training on the Open Meeting Law.

BOARD BUSINESS

Delegated Authority: Ms. Arrasmith reviewed the delegated authority, including determination of eligibility for routine licensure, continuing education review and audit, revocation based on voluntary surrender of a license or registration, and expungement in accordance with Idaho Code § 67-9413 subsection 3.

A motion was made and seconded to allow staff to utilize delegated authority. The motion carried.

Case Review—POD-2022-1: A motion was made and seconded to remove the suspension and revoke the license with terms as discussed for case number POD-2022-1. The motion carried.

Board Election: A motion was made and seconded to elect Dr. Stewart Jones as Board Chair and to elect Dr. Douglas Williams as Vice-Chair. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 4:38 PM.

The next meeting is on 10/02/2024.

DRAFT