



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Examiners of Residential Care Facility
Administrators

BRAD LITTLE
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Administrator

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Board Meeting Minutes of 08/14/2024

Board Members Present: Robert “Chuck” Bosen, Chair
Jerry Parmeley
Mary Zarybnisky

Division Staff: Cesley Metcalfe, Executive Officer
Greg Loos, General Counsel
Lindsay Guille, Licensing Specialist
Meagan Graves, Board Support Specialist

The meeting was called to order at 9:00 AM by Robert “Chuck” Bosen.

Approval of Minutes

A motion was made and seconded to approve the 02/28/2024, 03/14/2024, and 05/08/2024 minutes. The motion carried unanimously.

BOARD BUSINESS

Zero-Based Regulations: Changes to Board Rules: Ms. Metcalfe stated the only public comment received on the rules was a statement of support from Robert Vande Merwe of the Idaho Healthcare Association. A motion was made and seconded to move the rules from proposed to pending. The motion carried unanimously.

Public Comment: There was no public comment.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain a license or registration. The vote was: Robert “Chuck” Bosen, aye; Jerry Parmeley, aye; and Mary Zarybnisky, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Applications

A motion was made and seconded on application RCAA-2791 to grant conditional licensure under Idaho Code § 67-9411(3). The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 9:46 AM.

The next meeting is on 10/09/2024.