



State of Idaho  
Division of Occupational and Professional Licenses  
Respiratory Therapy Licensure Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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### Minutes of 03/07/2024

**Board Members Present:** Tim Seward, RRT – Chair  
Lisa Taylor, RRT/PSG  
Stuart Young, RRT

**Division Staff:** Stephanie Lotridge, Executive Officer  
Nicki Chopski, Health Professions Bureau Chief  
Russ Spencer, General Counsel  
Susan Villanueva, Board Support Specialist

**Board Members Absent:** Michele Jarvis  
Robb Hruska, RRT/PSG

The meeting was called to order at 8:30 AM by Tim Seward, RRT.

#### Approval of Minutes

A motion was made and seconded to approve 09/20/2023 minutes. The motion carried.

#### DIVISION BUSINESS

**Financial Update:** The Board reviewed the quarter-two financial report, which shows the Board has a sufficient cash balance. Ms. Lotridge reviewed the five-year financial projection with the Board and addressed the Board's questions.

**Legislative Update:** Ms. Lotridge reviewed the current progress of the 2024 legislative session. The Division plans to propose five bills that apply to the Health Professions Bureau, including a proposed update to the Uniform Controlled Substance Act, changing licensure renewal to biannually on the licensee's birthdate, updating fingerprinting language for consistency, and combining the Board of Midwifery with the Board of Nursing. Ms. Lotridge also updated the Board on the proposed Allied Health Advisory Board, which would combine four boards under the Board of Medicine, including the Respiratory Therapy Licensure Board, into one advisory board.

**Board Training – Just Culture:** Dr. Chopski presented information on Just Culture. This algorithm is a tool that facilitates consideration of the quality of the decision-making process instead of the outcome when determining actions to take.

#### BOARD BUSINESS

**Zero-Based Regulation (ZBR):** Ms. Lotridge informed the Board that their recommendations regarding rulemaking will be presented to the Board of Medicine at their May meeting. A public meeting will be held before May to receive feedback on the Board's recommendations on the draft rule changes. The Board discussed the following draft rule changes:

010.01. Board of Registered Polysomnographic Technologists: The Board agreed to strike this definition and incorporate the term into the rules on licensure.

010.02. Comprehensive Registry Exam: The Board agreed to strike this definition and incorporate the term into the rules on licensure.

010.03. Written Registry and Clinical Simulation Examinations: The Board approved striking this rule as it is duplicative of Idaho Code § 54-4303(9).

031. General Qualifications for Licensure and Renewal: The Board approved striking this rule as it is duplicative of Idaho Code § 54-4308.

031.01 Application for Respiratory Care and Polysomnography Related Respiratory Care Practitioner: The Board agreed to strike Rule 031.01 in its entirety as it is duplicative of Idaho Code § 54-4307.

032.01 Continuing Education: The Board agreed to reword and simplify this rule for consistency and readability. Additionally, the Board agreed to update the continuing education (CE) requirement to courses which are germane to the practice of respiratory therapy.

032.02. Polysomnographer Continuing Education: The Board agreed to strike this rule as it is duplicative of Idaho Code § 54-4310(2).

033. Provisional License or Permit: The Board agreed to reword and simplify this rule for clarity and readability.

034. Supervision of Respiratory Care: Following discussion, the Board directed staff to maintain the current language of this rule.

046 Fees: The Board agreed to consolidate the fee tables into one table and strike inactive license fees.

A motion was made and seconded to accept the recommended changes with revisions discussed. The motion carried.

### **Adjourn**

There being no further business, the meeting was adjourned at 10:15 AM.

The next meeting is 06/11/2024.