



State of Idaho
Division of Occupational and Professional Licenses
Board of Dentistry

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Board Meeting Minutes of 10/04/2024

Board Members Present:	Nathan Catmull, DDS-Chair N. Tyler Elison, DDS Jason King, DDS Erin Leavitt, DDS Eric Nelson, DDS, MD Meg Long, RDH Jennifer Andrews Kelley, RDH Dan Kener, Public Member	Division Staff:	Stephanie Lotridge, Executive Officer Orin Duffin, Executive Officer Russ Spencer, General Counsel Berk Fraser, Chief Investigator Bill Long, Investigator Pam Rebolo, Board Support Supervisor
		Others Present:	Joan Callahan, Board Prosecutor

The meeting was called to order at 8:30 AM by Nathan Catmull, DDS.

Approval of Minutes

A motion was made and seconded to approve the 07/12/2024 minutes. The motion carried unanimously.

DIVISION BUSINESS

Strategic Plan/PMR Report: Mr. Duffin briefly discussed the updated strategic plan and presented the licensing and discipline report totals to the Board.

Board Training – Respectful Workplace: Training from the Idaho Human Resources Department regarding respectful workplace for Board members was presented.

Financial Update: Mr. Duffin presented the financial update.

BOARD BUSINESS

Fee Reduction – Temporary Rule: Mr. Duffin introduced the new legislative mandate for all executive agencies to reduce fees where necessary. Mr. Spencer presented the temporary rule to eliminate the inactive licensure type and adopt “not more than” language in front of the fee table. A motion was made and seconded to adopt a temporary rule as proposed pending the Governor's approval.

School and Association Reports: Association reports were presented to the Board and informed the Board that Idaho State University now has online courses for dental students.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Meg Long, aye; Dan Kener, aye; Jason King, aye; Jennifer Andrews Kelley, aye; Eric Nelson, aye; Nathan Catmull, aye; Erin Leavitt, aye, and Tyler Elison, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Application

A motion was made and seconded to direct staff to draft a letter as discussed in executive session. The motion carried.

Discipline

A motion was made and seconded to authorize negotiation of a Stipulation and Consent Order with the terms discussed in executive session in case number 1 and to authorize the Executive Officer to approve on behalf of the Board and to authorize the Board's Prosecutor to file an administrative complaint should any of the negotiations expire or be rejected. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 2:26 PM.

The next meeting is on 01/10/2025.