



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Dentistry

BRAD LITTLE Governor
RUSSELL BARRON Administrator

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Board Meeting Minutes of 09/27/2024

Board Members Present: Cheryl Miller - Chair
Carla (Jess) Wolfrum
Jacqueline Mabrey
Charlene Matheson

Division Staff: Kim Aksamit, Executive Officer
Russ Spencer, General Counsel
Pamela Rebolo, Board Support Specialist Supervisor

Board Members Absent: Josh Westerberg

The meeting was called to order at 8:30 AM by Cheryl Miller.

Approval of Minutes

A motion was made and seconded to approve the 04/18/2024 minutes. The motion carried.

DIVISION BUSINESS

Licensing Report and System Update: Ms. Aksamit gave the licensing report and an update of the current progress of the new licensing system, which went live on July 1, 2024.

Financial Update: Ms. Aksamit presented a financial update to the Board.

Board Training – Open Meeting Law: Mr. Spencer presented training on the Open Meeting Law.

Board Training – Public Member: Mr. Spencer presented training on the importance and duties of public members.

Board Training – Respectful Workplace: The Idaho Department of Human Resources Respectful Workplace training video was presented to the board.

BOARD BUSINESS

Delegated Authority: After discussion, a motion was made and seconded to allow Division staff to review intern applications, unless there is a nonroutine application, which will be provided to the Board for review.

A motion was made and seconded to allow Division staff to review continuing education for reinstatements and audits.

A motion was made and seconded to allow the Executive Officer to sign an official order of revocation upon receipt of voluntary surrenders in lieu of discipline.

A motion was made and seconded to allow the Executive Officer to sign orders of expungement for requests from licensees that meet the requirements of Idaho Code § 67-9413(3).

Board Election: A motion was made and seconded to elect Cheryl Miller as Board chair.

EXECUTIVE SESSION

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Jess Wolfrum, aye; Jackie Mabrey, aye; Charlene Matheson, aye; and Cheryl Miller, aye. The motion carried.

A motion was made and seconded to exit Executive Session. The motion carried.

Applications

A motion was made and seconded to accept internship for applications #1, #2 and #3. The motion carried.

A motion was made to allow applicant #4 to sit for the exam. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 10:00 AM.

The next meeting is on 12/13/2024.