



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Chiropractic Physicians

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Board Meeting Minutes of 8/9/2024

Board Members Present:	William Higgins, D.C. - Chair George Fiegel, D.C. Cathy Hart Joseph Betz, D.C.	Division Staff:	Cesley Metcalfe, Executive Officer Greg Loos, General Counsel Skip Liddle, Investigative Unit Manager Christian Runnalls, Board Support Specialist
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Board Members Absent:	Howard Arrington, D.C.	Others Present:	Reid Peterson, Board Prosecutor
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The meeting was called to order at 9:00 AM by William Higgins, D.C.

Approval of Minutes

A motion was made and seconded to approve the 5/24/2024 minutes. The motion carried unanimously.

Public Comment

Ms. Caroline Merritt, True North Public Affairs, conveyed the Idaho Association of Chiropractic Physicians' support for the proposed rule changes.

Dr. Aaron Shoemaker presented his case for licensure in Idaho.

DIVISION BUSINESS

Financial Update: Ms. Metcalfe presented the financial report.

BOARD BUSINESS

Zero-Based Regulation: Ms. Metcalfe stated the proposed rule changes were sent out to all licensees and stakeholders. She informed the Board that only one comment was received on the proposed rules, which was the statement of support provided by the Idaho Association of Chiropractic Physicians. The Board asked whether any language should be added to the rules about reviewing discipline cases and Mr. Liddle discussed the current process of how a case comes to the Board for determination. Mr. Loos explained that Board processes do not need to be in rule to be adopted or changed by the Board. No changes were made to the rules.

A motion was made and seconded to adopt the rules as pending and publish them in the Administrative Bulletin. The motion carried unanimously.

Part IV Examination Nominations: The Board discussed the request from NBCE to nominate one or two Board members to administer the Part IV Exam in November. A motion was made and seconded to send Dr. Arrington and Dr. Higgins to the Part IV Examination as Idaho delegates. The motion carried unanimously.

Conference Attendance Reports: The Board discussed the upcoming 2024 FCLB District IV Meeting in October. A motion was made and seconded to send one Board member to the FCLB Regional Meeting. The motion carried unanimously.

Board Elections: A motion was made and seconded to elect Dr. Higgins as the Board chair. The motion carried unanimously.

Licensing Report: Ms. Metcalfe presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. The vote was: Dr. Higgins, aye; Cathy Hart, aye; Dr. Fiegel, aye; and Dr. Betz, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case numbers 1406180 and 1287387. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 10:00 AM.

The next meeting is on 11/22/2024.