



State of Idaho

Division of Occupational and Professional Licenses Idaho Board of Professional Counselors and Marriage and Family Therapists

BRAD LITTLE
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Board Meeting Minutes of 08/02/2024

Board	Dennis M. Baughman, LCPC - Chair	Division	John Price, Executive Officer
Members	Spencer Zitzman, Ph.D., LMFT	Staff:	Greg Loos, General Counsel
Present:	Lea Serrano, LCPC		Steve Hogue, Investigations Supervisor
	Anna James Krzemieniecki, LCPC		Lizzie Kukla, Licensing Supervisor
	Theresa Bradford		Jose Mendoza, Licensing Specialist
			Meagan Graves, Board Support Specialist
Board	Tami S. Kammer, LMFT, LCPC	Others	Tyler Williams, Board Prosecutor
Members		Present:	
Absent:			

The meeting was called to order at 9:00 AM by Dennis Baughman.

Approval of Minutes

A motion was made and seconded to approve the 05/17/2024 minutes. The motion carried unanimously.

DIVISION BUSINESS

Financial Update: Mr. Price gave a financial update.

BOARD BUSINESS

Board Election: A motion was made and seconded to appoint Dennis Baughman as the Chair and Spencer Zitzman as the Vice Chair. The motion carried unanimously.

School Counselor Supervision Discussion: The Board reviewed an email addressing the situation of a school counselor who received notification that they are no longer authorized to serve as a supervisor in their role as a Licensed Professional Counselor (LPC) under the rule changes that went into effect July 1, 2024. The email posed several inquiries regarding how they came to the new rule changes and whether they reached out to the School Counselors Association or school counselors. The email also raised concerns about the potential impact on school counseling interns' ability to locate supervisors in their field. The Board engaged in a discussion regarding both current and past rules related to supervisor requirements and the ability of an institution to designate a site supervisor. The Board directed Division staff to draft a response for a designated Board member to review.

Fingerprinting Requirement Discussion: Mr. Price initiated the discussion by referencing Idaho Code § 54-3405, which requires all applicants for licensure to submit a fingerprint-based criminal history background check. He noted that the original intent was for fingerprint background checks to be optional for those wishing to participate in the Counseling Compact. The Division is actively collaborating with the Governor's Office to address this matter. Mr. Price emphasized to the Board and the public that the

Division is not currently enforcing the requirement for fingerprint background checks and will accept applications without them.

OASIS Update and Reports: Mr. Price provided an update to the Board regarding the successful launch of the new licensing system, OASIS, that occurred on July 1, 2024. The Board discussed potential updates to the website and forms for supervisors.

Public Comment: Dixie joined the meeting by phone seeking clarification on the fingerprinting requirements in the Statute. Mr. Price clarified we are not currently enforcing this for applicants, as we have not received approval from the Department of Justice.

Conference Updates and Reports: Dr. Zitzman and Mrs. Krzemieniecki attended the 2024 Counseling Regulatory Board Summit. They updated the Board on the Counseling Compact and the requirement for licensees to register for each state in which they are licensed and practicing. They shared their concerns regarding the fees a licensee could incur if they were to practice in multiple states and participate in the Counseling Compact. The Summit also discussed artificial intelligence (AI) programs for counseling notes and treatment plans.

Conference Attendance Requests: The Board discussed upcoming conferences and the availability to attend those conferences in person.

A motion was made and seconded to send two Board members and one staff member to the ICA conference in October. The motion carried unanimously.

A motion was made and seconded for two Board members and one staff member to attend the AMFTRB conference in September. The motion carried unanimously.

Licensing Report: Ms. Kukla presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dennis Baughman, aye; Spencer Zitzman, aye; Lea Serrano, aye; Anna James Krzemieniecki, aye; and Theresa Bradford, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case numbers 1169967, 116469, 1169967, and 116490. The motion carried unanimously.

A motion was made and seconded to close case numbers 1194758, 1277937, and 1239842 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to negotiate a Corrective Action Plan for case number 1411019.

A motion was made and seconded to authorize the prosecuting attorney to negotiate a Stipulation in case numbers 1282345 and 1154844 and to authorize the Board Chair to sign on behalf of the Board. If the parties fail to come to an agreement the Division can move to formal proceedings directly under the Stipulation.

Applications

A motion was made and seconded to deny a request for reconsideration of a rule waiver for application 000124955-74 request for reconsideration of waiver of rules. The motion carried unanimously.

A motion was made and seconded to table application 000128155-41 for 21 days to allow the applicant to withdraw their application. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 12:30 PM.

The next meeting is on 11/15/2024.