



State of Idaho  
Division of Occupational and Professional Licenses  
Outfitters and Guides Licensing Board

**BRAD LITTLE** Governor  
**RUSSELL BARRON** Administrator

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**Board Meeting Minutes of 8/23/2024**

<b>Board</b>	Brad Compton - Chair	<b>Division</b>	John Price, Executive Officer
<b>Members</b>	Tammy Overacker	<b>Staff:</b>	Greg Loos, General Counsel
<b>Present:</b>	Dennis Skinner		Zac Clifford, OGLB Program Coordinator
	Erik Weiseth		Allegra Earl, Licensing Unit Manager
	Lonnie Allen		Skip Liddle, Investigative Unit Manager
			Christian Runnalls, Board Support Specialist
		<b>Others</b>	Eric Nelson, Board Prosecutor
		<b>Present:</b>	

The meeting was called to order at 9:00 AM by Brad Compton.

**Introductions:** Mr. Price introduced the DOPL staff and Board members present.

**Approval of Minutes**

A motion was made and seconded to approve the 6/27/2024 minutes. The motion carried unanimously.

**Public Comment**

Rob Griggs, Cascade Raft & Kayak, stated he has been issued a permit to operate on the South Fork of the Boise River and stated he would be open to any suggestions on who to contact at the Forest Service that can authorize river access on private property.

Tim Mansell, Idaho Angler, expressed his intent to use his permit on the Boise River.

Louise Stark commented on the Board's draft MOU with the Bureau of Land Management and the US Forest Service. She gave proposed language about one-time amendments in exhibit 4.1 and controlled hunts in Exhibit 4.2. She expressed her support for the definition of Hazards in the rule and the new definition of an operating area. She stated her disapproval of seeing federal agencies mentioned in the rule and gave suggestions on items that should be moved into definitions.

Mandie Stuhan, Idaho Horse Council, stated her concern that there is no mention of the health and welfare of working livestock or the hazards of working with livestock in the Board rules. She asked the Board to consider future rule changes that require training on the protection of the health and welfare of animals. She also requested that the ethical statement in the rule address the treatment of livestock and pack animals. She listed surrounding states that have language that addresses animal health and welfare.

Jeff Bitton, Idaho Outfitters and Guides Association (IOGA), welcomed Ms. Allen to the Board.

Pamela Williams echoed what Ms. Stuhan said. She requested the proposed rule changes be addressed next year.

Aaron Leiberman, Executive Director of IOGA, suggested GIS mapping should identify which agency has authority in each operating area. He also asked that information about the new licensing system be sent to all outfitters and guides before launch. He asked the Board to clarify the new opportunity selection process during the meeting. He also asked that the Board send updated information about bear hunting and wolverine habitats to all outfitters.

## **DIVISION BUSINESS**

**Financial Report:** Mr. Price presented the financial report. Mr. Price clarified the Board's role in its finances.

## **BOARD BUSINESS**

**Board Elections:** A motion was made and seconded to elect Mr. Compton as the Board chair and Mr. Weiseth as the Vice chair. The motion carried unanimously.

**IDFG Update:** Rick Ward, Wildlife Population Manager at Idaho Fish and Game (IDFG), gave an update on chronic wasting disease, 2025 outfitter allocation, black bear hunting rule changes, IDFG ZBR rule changes, and the Elk Management Plan.

**Allocation Usage Update:** Mr. Clifford provided an update regarding the allocation of tags highlighting usage trends for deer and elk, a comparison of elk hunts, a comparison of tag pickup timing, and an analysis of July tag pickups. He additionally presented a breakdown of the undesignated tag pool waiting list requests. He and the Board discussed the proposed language in Rule 257.09.e. Mr. Clifford also presented the timeline for tag designation.

**Proposed/Pending Rule Changes:** The Board acknowledged that the comments provided by IOGA were supportive of the proposed rule changes.

**Rule 259.02 – Little Salmon:** The Board discussed the comments provided by IDFG asking that the Board not allow fishing on the Little Salmon River (LS1). No changes were made.

**Rule 257.09.b – Undesignated Tag Pool:** The Board expressed its concern regarding the proposed language for Rule 257.09.e which outlines consequences for outfitters not using tags obtained from the waiting list even when good cause exists for not using the tag. No changes were made.

**Open Opportunities Process:** The Board discussed potential options for a new opportunity selection process. The Board explored using a weighted list, a random draw, or a first come, first serve basis. The Board also discussed how existing waiting lists can be used to provide new opportunities to outfitters who are already showing interest in a similar opportunity.

A motion was made and seconded to use the current waiting list for the CF1 to fill the open opportunities for the CF2. Following discussion, the motion carried unanimously.

**Stan Potts Prospectus:** The Board discussed the proposed language and dates for the Stan Potts Prospectus. A motion was made and seconded to adopt the language of the Prospectus with the announcement date as December 1 and the opening date as December 30. Following discussion, the motion was tabled until the next quarterly board meeting.

**Forest Service MOU Update:** Mr. Price stated the Forest Service is currently reviewing the proposed MOU.

**Enforcement Update:** Mr. Steiner provided an enforcement update summarizing his experience working in the field with IDFG and other law enforcement. He also gave an overview of his interactions with outfitters and guides in the field. The Board discussed enforcement of licensure with him.

**GIS Mapping Update:** Mr. Clifford gave an update on the progress of GIS mapping stating that 84 new maps have been compounded and 34 maps remain. He stated these maps will be updated in OASIS to ensure their continued functionality.

**Hells Canyon EIS Update:** Mr. Price stated the Hells Canyon EIS has not been released yet.

**Work Plan Update:** Mr. Price informed the Board the work plan was recently revised. He also noted that all licensing documents past the required retention period will be shredded. Mr. Price discussed adding 2025 agenda items to the work plan.

**OASIS Update:** Mr. Price gave an update on the new licensing system, OASIS. He stated that licensees can create an account in OASIS and that he encourages all licenses to do so. Mr. Clifford provided an update on the phase two rollout of OASIS, stating that he expects a smooth launch based on the phase one launch. He explained how licensees can link their accounts in OASIS.

**Licensing Report:** Ms. Earl presented the licensing report.

#### **Executive Session**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. The vote was: Mr. Compton, aye; Ms. Overacker, aye; Mr. Weiseth, aye; Mr. Skinner, aye; and Ms. Allen, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

#### **Discipline**

A motion was made and seconded to close case numbers I-OGB-2024-31, I-OGB-2024-44, and I-OGB-2024-48. The motion carried unanimously.

A motion was made and seconded to close case number I-OGB-2024-27 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to consolidate I-OGB-2024-29 with pending formal action for case I-OGB-2023-6. The motion carried unanimously.

A motion was made and seconded to negotiate a Stipulation and Consent Order in case numbers I-OGB-2024-50 and I-OGB-2024-51 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

#### **Tag Designations**

A motion was made and seconded to approve all allocated deer and elk tag designations with all surplus tags determined by random draw. The motion carried unanimously.

#### **Adjourn**

There being no further business, the meeting was adjourned at 4:08.

The next meeting is on 9/3/2024.

DRAFT