



## State of Idaho

### Division of Occupational and Professional Licenses Physical Therapy Licensure Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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#### Board Meeting Minutes of 02/01/2024

<b>Board Members</b>	Deanna Dye, PT – Chair	<b>Division</b>	Jan Arrasmith, Executive Officer
<b>Present:</b>	Jonathan Bird, PT	<b>Staff:</b>	Nicki Chopski, Health Professions Bureau Chief
	Craig L Esplin, PT		Stephanie Lotridge, Licensing Program Manager
	Mendee Henkey, PTA		Mark Kubinski, General Counsel
<b>Board Members</b>			Pam Rebolo, Board Support Supervisor
<b>Absent:</b>	Glady Schroeder, Public		Madyson Crea, Board Support Specialist

The meeting was called to order at 9:00 AM by Deanna Dye, PT.

#### Approval of Minutes

A motion was made and seconded to approve the 11/16/2023 minutes. The motion carried.

#### DIVISION BUSINESS

**Financial Update & Five-Year Projections:** Ms. Arrasmith informed the Board that the first and second-quarter financial reports are not available at this time. Ms. Arrasmith shared the financial update and five-year financial projection with the Board.

**Legislative Update:** Ms. Arrasmith informed the Board that their rules have passed the House and Senate committees. The rules will not become effective until a concurrent resolution and sine die. Dr. Chopski informed the Board that agency legislation, including the Uniform Controlled Substance Act and Allied Health Advisory Board, passed the print hearings.

**Board Training – Just Culture:** Dr. Chopski presented information on Just Culture. This algorithm is a tool that facilitates consideration of the quality of the decision-making process instead of the outcome when determining actions to take.

**Transition to SharePoint:** Ms. Arrasmith informed the Board that Board meeting documents will now be on SharePoint.

#### BOARD BUSINESS

**Application Review:** A motion was made and seconded to allow staff delegated authority to require completion of a PEAT practice exam prior to a third exam retake, completion of an NPTE preparation course prior to a fourth exam retake, and require Board review prior to a fifth exam retake. The motion carried.

A motion was made and seconded to approve applicant PHYAA-8595 to retake the NPTE exam a fourth time after providing proof of completing an NPTE preparation course. The motion carried.

A motion was made and seconded to approve applicant PHYAA-8357 to retake the NPTE exam a third time after providing proof of completing a PEAT practice exam. The motion carried.

**Continuing Education Delegated Authority Discussion:** After discussion, the Board directed staff to approve Continuing Education that is germane to the profession of physical therapy and only require Board review if there is a question of pertinence.

**Guidance Documents:** The Board reviewed two guidance documents created in anticipation of the Board's ZBR rule chapter going into effect. The Board directed staff to make minor changes to the continuing education document and requested this topic be addressed in more detail at the next Board meeting.

**Conference Attendance Requests and Reports:** A motion was made and seconded to allow Ms. Dye and Ms. Henkey to attend the FSBPT Regulatory Workshop. The motion carried.

A motion was made and seconded to allow Ms. Arrasmith, Ms. Dye, and Mr. Bird to attend the FSBPT Leadership Issues Forum. The motion carried.

A motion was made and seconded to allow Ms. Henkey to be the voting delegate and Ms. Dye to be the alternate delegate at the FSBPT Annual Education Meeting. The motion carried.

**Public Comment:** Lon Egbert, DPT requested the Board discuss the Federal Motor Carrier Safety Administration requirements to become a Certified Medical Examiner at the next Board meeting.

### **Adjourn**

There being no further business, the meeting was adjourned at 11:06 AM.

The next meeting is on 05/23/2024.