



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Veterinary Medicine

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Minutes of 08/23/2024

Board	Dawn Mehra, DVM - Chair	Division Staff:	Stephanie Lotridge, Executive Officer
Members	John Calhoun, VMD		Tabitha Edwards, Executive Officer
Present:	Nan Mueller, DVM		Russ Spencer, General Counsel
	Paul Martin, DVM		Berk Fraser, Chief Investigator
	Gus Brackett, Public Member		Susan Villanueva, Board Support Specialist

Others Present: Tyler Williams, Board Prosecutor

The meeting was called to order at 8:40 AM by Dawn Mehra, DVM.

Approval of Minutes

A motion was made and seconded to approve the 08/24/2024 minutes. The motion carried.

Introductions: Ms. Lotridge introduced Tabitha Edwards as the new Executive Officer for the Board.

DIVISION BUSINESS

Licensing Update: Ms. Edwards updated the Board regarding the new licensure system, which went into effect July 1, 2024, and addressed the Board's questions.

Financial Update: Ms. Edwards gave the preliminary 2024 fiscal year-end financial update. The Board will receive the finalized report at the next meeting.

Board Training—Public Member Training: Mr. Spencer presented training on the importance and duties of public members.

BOARD BUSINESS

AAVSB Annual Meeting Attendance: A motion was made and seconded to send a staff member and two (2) board members, if available, to fill the voting delegate and backup seat. The motion carried.

COHE Meeting Recommendations: Ms. Lotridge stated she met with the Committee on Humane Euthanasia (COHE) regarding process changes due to administrative rule changes. COHE recommended four process changes:

Recommendation: Change the inspection processes for Certified Euthanasia Agencies.

A motion was made and seconded to accept the recommended process, with a request to view the new inspection form when it is available. The motion carried.

Recommendation: Expedite applications for Certified Euthanasia Technicians.

A motion was made and seconded to accept the recommended process. The motion carried.

Recommendation: Remove the yearly training and subsequent tests for Certified Euthanasia Technicians. Instead, the supervising veterinarian will observe the technician's skills and sign off on them.

A motion was made and seconded to accept the recommended process. The motion carried.

Recommendation: The Committee proposed updates to the Pre-Euthanasia Sedation Drug and Euthanasia Drug List.

A motion was made and seconded to accept the recommended updates. The motion carried.

Licensure Report: Ms. Edwards reviewed the licensing numbers, which have been trending upward. There are 1,922 total licenses, with 139 new licenses issued. 145 applications have been received.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Paul Martin, aye; Nan Mueller, aye; Gus Brackett, aye; John Calhoun, aye; and Dawn Mehra, aye. The motion carried.

A motion was made and seconded to exit executive session. The motion carried.

Discipline

A motion was made and seconded to close case number I-BVM-2024-05 with a letter of concern. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 11:10 AM.

The next meeting is on 11/8/2024.