



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Acupuncture

BRAD LITTLE
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Board Meeting Minutes of 11/01/2024

Board Members Present: Dana Logan - Chair
Cass Hedrick
Matthew Melton
Sara Rodgers

Division Staff: John Price, Executive Officer
Greg Loos, General Counsel
Allegra Earl, Licensing Unit Manager
Skip Liddle, Investigative Unit Manager
Christian Runnalls, Board Support Specialist

Board Members Absent: Margret J Blair

The meeting was called to order at 1:00 PM by Dana Logan.

Approval of Minutes

A motion was made and seconded to approve the 05/03/2024 minutes. The motion carried unanimously.

Public Comment

No public comment was provided.

DIVISION BUSINESS

Respectful Workplace Training: The Board viewed a Respectful Workplace presentation.

Financial Update: Mr. Price presented the financial report. The Board discussed the downward trend of the Board's cash balance and discussed the legislative intent to increase fees by at least 20%. The Board reviewed a projection of the Board's cash balance based on possible changes to fees.

BOARD BUSINESS

Board Elections: A motion was made and seconded to elect Ms. Logan as the Board chair. The motion carried unanimously.

Licensing Report: Ms. Earl presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. The vote was: Ms. Logan, aye; Ms. Hedrick, aye; Mr. Melton, aye; and Ms. Rodgers, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case number 1377201 with an advisory letter. Following discussion on the lack of public harm from the brief period of lapsed license, the motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 2:26 PM.

DRAFT