



State of Idaho
Division of Occupational and Professional Licenses
State Occupational Therapy Licensure Board

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Board Meeting Minutes of 7/26/2024

Board Members Present: Farrell Lindley-Kessler, OT - Chair
Chad Hilmo, OT
Heather Corder, OTA
Kylee Permann, OT

Division Staff: Jan Arrasmith, Executive Officer
Mark Kubinski, General Counsel
Kim Aksamit, Licensing Program Manager
Berk Fraser, Chief Investigator
Mike Celeste, Investigations Supervisor
Keith Aamodt, Investigator
Tabitha Edwards, Board Support Program Manager
Pam Rebolo, Board Support Supervisor

Board Members Absent: Cari J Moodie, Public Member

The meeting was called to order at 9:00 AM by Farrell Lindley-Kessler, OT.

Approval of Minutes

A motion was made and seconded to approve the 01/19/2024 minutes. The motion carried unanimously.

DIVISION BUSINESS

Financial Update: Ms. Arrasmith provided the Board with a financial update

Licensing System Update: Ms. Arrasmith gave an update on the new licensure system which went into effect July 1, 2024.

Board Training: Mr. Kubinski gave a PowerPoint training regarding the Open Meeting Law and Public Member Training.

BOARD BUSINESS

National Board for Certification in Occupational Therapy (NBCOT) Presentation: Representative Francielle Pineda from NBCOT gave an online presentation to the Board and spoke on outreach to the state Boards to keep them informed on the processes of certification. Ms. Pineda introduced Kerry Thompson, Ambassador for Idaho, who was present.

Idaho Occupational Therapy Association (IOTA) Compact: Lisa Hong, of IOTA discussed the compact and stated that they will be presenting the compact to the Idaho legislature along with the Idaho Association.

Continuing Education Guidance Document: A motion was made and seconded to place the CE Guidance Documents on the Board's website. The motion carried unanimously.

Delegated Authority: A motion was made and seconded to approve the new outline for designated authority which includes allowing Board staff to process revocation for surrendering of a license and to

allow Board staff to process requests for expungement of continuing education violations. The motion carried unanimously.

Board Election: A motion was made and seconded to elect Farrell Lindley-Kessler as Board Chair. The motion carried unanimously.

Executive Session:

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Heather Corder, aye; Chad Hilmo, aye; Kylee Permann, aye; and Farrell Lindley-Kessler, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Discipline

A motion was made and seconded to close case number I-OCT-2024-02 with a letter of concern. The motion carried unanimously.

Applications

A motion was made and seconded to request additional information in application #OT-047. The motion carried unanimously.

A motion was made and seconded to approve an extension for a temporary license for an additional three (3) months for application OTL-2914. The motion carried unanimously.

A motion was made and seconded to approve an extension for a temporary license for an additional three (3) months for application OTL-2916. The motion carried unanimously. Mr. Hilmo recused himself from this discussion and motion.

Adjourn

There being no further business, the meeting was adjourned at 11:40 AM.

The next meeting is on 10/18/2024