



State of Idaho  
Division of Occupational and Professional Licenses  
Physician Assistant Advisory Committee

**BRAD LITTLE**  
Governor  
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Administrator

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**Committee Minutes of 06/07/2024**

<b>Committee Members Present:</b>	Valentin Garcia, Chair, Public Member Brian Bizik, MS PA-C Erin Carver, PA Nathan Thompson, PA	<b>Division Staff:</b>	Stephanie Lotridge, Executive Officer Nicki Chopski, Bureau Chief Jill Randolph, General Counsel Berk Fraser, Chief Investigator Susan Villanueva, Board Support Specialist
<b>Committee Members Absent:</b>	Heather Whitson, PA, Chair	<b>Others Present:</b>	Joan Callahan, Board Prosecutor

The meeting was called to order at 8:35 AM by Valentin Garcia.

**Approval of Minutes**

A motion to approve the 03/15/2023 minutes was made and seconded. The motion carried.

**DIVISION BUSINESS**

**Legislative Update:** Ms. Lotridge reviewed the 2024 Legislative session.

**Financial Update:** The Committee reviewed quarter four (4) financial reports, and the staff addressed questions.

**Licensing System Update:** Ms. Lotridge informed the Committee of the current progress of the new licensing system.

**Committee Training – Open Meeting Law:** Ms. Randolph presented information on open meeting law requirements.

**COMMITTEE BUSINESS**

**Committee Chair Elections:** A motion was made and seconded to elect Mr. Garcia as Committee Chair, with his term effective on July 1, 2024. The motion carried.

**Executive Session**

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider investigative and disciplinary records related to a licensee's ability to retain a license, which is exempt from public disclosure. The roll call vote was Erin Carver, aye; Brian Bizik, aye; Nathan Thompson, aye; and Valentin Garcia, aye. The motion carried.

A motion was made and seconded to exit the Executive Session. The motion carried.

**DISCIPLINE**

A motion was made and seconded to recommend to the Board of Medicine to close case numbers 2024-PAC-10198, 2024-PAC-10199, and 2024-PAC-10207. The motion carried.

A motion was made and seconded to recommend to the Board of Medicine to enter into an agreement in lieu of discipline for case number 2023-PAC-10189. The motion carried.

**Adjourn**

There being no further business, the meeting was adjourned at 10:30 AM.

The next meeting is on 09/06/2024.