



State of Idaho  
Division of Occupational and Professional Licenses  
Physical Therapy Licensure Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Board Meeting Minutes of 02/04/2025**

**Board Members Present:** Jonathan Bird, PT – Chair  
Deanna Dye, PT  
Mendee Henkey, PTA

**Division Staff:** Tabitha Edwards, Executive Officer  
Russ Spencer, General Counsel  
Berk Fraser, Chief Investigator  
Pam Rebolo, Board Support Supervisor

**Board Members Absent:** Laura Loyola, Public Member

**Others Present:** Reid Peterson, Board Prosecutor

The meeting was called to order at 9:02 AM by Jonathan Bird, PT.

**Approval of Minutes**

A motion was made and seconded to approve the 11/05/2024 minutes. The motion carried unanimously.

**DIVISION BUSINESS**

**2025 Legislative Update:** Ms. Edwards gave the legislative update. She stated that DOPL presented six (6) pieces of legislation to include an update to the Controlled Substances Act; merging of the Nursing Home Administrator & Residential Care Facility Administrator Boards; addressing cash balances and cleaning up renewals; a bill for Contractors; making our attorneys non-classified state employees; and providing fingerprinting options for Counselors and Therapists.

**Financial Update:** Ms. Edwards presented the financial update to the Board.

**BOARD BUSINESS**

**FSBPT Delegate Selection:** A motion was made and seconded to select Ms. Henkey as the voting delegate and Ms. Dye as the alternate voting delegate for the FSBPT conference.

**Conference Attendance:** A motion was made and seconded to pay travel and expenses for two board members and one staff to attend the annual FSBPT conference in Spokane, Washington.

A motion was made and seconded to pay travel and expenses for one board member and one staff member to attend the LIF conference in Arlington, Virginia.

**Delegated Authority Report:** Ms. Edwards gave an update on delegated authority and presented the licensing report to the Board, which showed the total of applications received, licenses issued, and active licenses from July 2024 – November 2024.

**Review Case #1178630:** A motion was made and seconded to approve the courses taken and send a letter of concern. The Board requested additional information regarding the auditor.

## **EXECUTIVE SESSION**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Deanna Dye, aye; Mendee Henkey, aye; and Jonathan Bird, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

### **Discipline**

A motion was made and seconded to authorize an agreement in lieu of discipline for case number 1274810. The motion carried unanimously.

A motion was made and seconded to authorize a Stipulation and Consent Order for case numbers 1309509, 1347751, 1472988, and 1477690. The motion carried unanimously.

A motion was made and seconded to close case number 1453811 with a letter of concern. The motion carried unanimously.

The Board authorized the Board's prosecutor to file an administrative complaint should any of the negotiations expire or be rejected.

### **Adjourn**

There being no further business, the meeting was adjourned at 11:30 AM.

The next meeting is on 05/06/2025.