



State of Idaho

Division of Occupational and Professional Licenses Idaho Board of Acupuncture

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Board Meeting Minutes of 03/14/2025

Board Members Present: Dana Logan - Chair
Cass Hedrick
Matthew Melton
Sara Rodgers
Margret J Blair

Division Staff: John Price, Executive Officer
Greg Loos, General Counsel
Lindsay Guille, Licensing Unit Supervisor
Christian Runnalls, Board Support Specialist

The meeting was called to order at 1:00 PM by Dana Logan.

Approval of Minutes

A motion was made and seconded to approve the 11/01/2025 minutes as corrected. The motion carried unanimously.

DIVISION BUSINESS

2025 Legislative Session Update: Mr. Price presented information on the following legislation: H0014, H0107, H0151, H0152, H0223, H0228, and S1076a. Mr. Price will continue to track and report on any new legislation that may affect the Board.

DOP Strategic Plan: Mr. Price provided an overview of the Division's strategic plan. He explained that it is updated annually and will be presented to the Board each year. This year's updates primarily involved removing completed initiatives, such as consolidation efforts, the implementation of the new licensing system, and process streamlining.

Board Meeting Survey: Mr. Price stated the Division has updated the Board meeting feedback survey, which is sent to all Board members after each meeting. He encouraged the Board members to submit feedback to help identify what is going well or any opportunities for improvement.

Financial Update: Mr. Price gave the financial report, which indicated that the Board had a cash balance of (\$7,138.47) as of December 2025.

BOARD BUSINESS

Biennial Licensure: Mr. Price stated that DOPL ran Executive Agency Legislation last year that changes renewals to a biennial cycle. This Board is expected to implement biennial licensure renewal next year and will make rule changes this year in anticipation of the change to biennial licensure.

Licensing Fee Increase: Mr. Price presented a projection of the Board's cash balance through 2029. He showed that the Board is currently operating on a negative cash balance trend and an increase of between 200% and 250% is necessary for the Board to operate on a positive cash balance trend and achieve a positive balance by 2029. Mr. Price reviewed how the percentage increase and switch to biennial licensure would affect renewal fees. He then explained the negotiated rulemaking process the Board will

go through this year to implement fee changes. The Board requested Mr. Price provide a 10-year projection model to view cash balance trends over a longer period. Mr. Price discussed the fees of surrounding states and currently, Idaho has the second lowest renewal fees. Raising fees between 200% and 250% will scale Idaho in the middle to high in comparison with surrounding states. Mr. Price stated every licensee will be notified that the Board will go through negotiated rulemaking to raise fees and how to comment throughout the process. He stated the Board should expect to have a negotiated rulemaking meeting sometime in June.

Cosmetic Acupuncture Discussion: Mr. Lance Giles stated the Idaho Acupuncture Association has concerns about estheticians performing acupuncture. Mr. Price stated the Barbers and Cosmetology Board approved a guidance document for estheticians at their last meeting. This guidance document prohibits estheticians from invasive procedures, which is defined as going deeper than .3 millimeters. He also stated that the Division is in the process of making the guidance document available to estheticians, and there was no intention from the Barbers and Cosmetology Board to allow the practice of acupuncture. The Board discussed the difference between cosmetic acupuncture and acupuncture for health reasons and a change in scope would require a statute change.

Dry Needling Discussion: Ms. Logan stated she has concerns about athletic trainers performing dry needling on athletes and then espousing that acupuncture treatment is not needed due to them performing dry needling. Mr. Loos stated that the Board cannot act as a market participant and reminded the Board that its purpose is to protect the public, not the industry. He stated members of the public can report athletic trainers for violating their scope of practice to the Athletic Trainers Board, but this issue is otherwise outside of the Board's jurisdiction and scope.

Continuing Education Update: Mr. Price stated that there have been no issues with continuing education (CE) since the CE requirements changed through Zero-Based Regulation in 2023.

Request for Approval of Qualification: Ms. Guille presented a course review request to determine whether a specific course met the qualifications for acupuncture certification pursuant to Idaho Code 54-4707. Following some discussion, the Board designated Ms. Rodgers to work with staff and the course applicant and present their findings at the next Board meeting.

Licensing Report: Ms. Guille presented the licensing report.

Complaint Memorandum: Mr. Price stated the complaint memorandum is not ready due to OASIS issues and will be presented at the next meeting.

Adjourn

There being no further business, the meeting was adjourned at 2:38 PM.

The next meeting is on 11/07/2025.