



State of Idaho

Division of Occupational and Professional Licenses Genetic Counselors Licensing Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Board Meeting Minutes of 12/13/2024

Board Members Present: Mary Conway
Jack Zarybnisky, O.D.
Christopher Gibson, M.D.

Division Staff: Allegra Earl, Executive Officer
Cesley Metcalfe, Board Support Manager
Greg Loos, General Counsel
Christian Runnalls, Board Support Specialist

Board Members Absent: Heather Hussey-Johnson

In the absence of the Board Chair, the Board members in attendance, constituting a quorum, unanimously appointed Edye Conway as the Acting Chair for this meeting

The meeting was called to order at 10:01 AM by Mary Conway.

BOARD BUSINESS

Cash Balance Discussion: Ms. Earl stated that due to the Board's surplus cash balance, the Board is under legislative intent language to reduce its fees by 20% to bring its cash balance to the required 30% to 125% of its annual operating costs.

A motion was made and seconded to reduce the application, license, and annual renewal fees by 20% effective January 1, 2025. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 10:07.