



State of Idaho
Division of Occupational and Professional Licenses
Physician Assistant Advisory Committee

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Committee Minutes of 01/22/2025

Committee Members Present:	Valentin Garcia, Chair, Public Member Brian Bizik, MS PA-C Erin Carver, PA Nathan Thompson, PA David Atkins, DMSc, PA-C, LPC	Division Staff:	Nicki Chopski, Executive Officer Russ Spencer, General Counsel Berk Fraser, Chief Investigator Candace Villarreal, Board Specialist
		Others Present:	Eric Nelson, Board Prosecutor

The meeting was called to order at 8:35 AM by Valentin Garcia.

Approval of Minutes

A motion was made and seconded to approve the 06/07/2024 minutes. The motion carried.

Introductions:

Mr. Garcia introduced Nick Chopski, the new Executive Officer of the Committee, and staff. Dr. Chopski introduced Dr. David Atkins, who is newly appointed to the Committee.

DIVISION BUSINESS

Financial Update: Dr. Chopski presented the FY25 Q2 financial report and stood for questions from the Committee members.

Licensing Dashboard Review: Dr. Chopski presented the new Licensing Dashboard and informed the Committee that the document is now available for use on the Committee SharePoint site.

Recommendation Matrix Review: Dr. Chopski reviewed the Board of Medicine's (BOM) August 22, 2024, determination based on the recommendations provided by the PAAC committee during their June 7, 2024, meeting. She stated that moving forward this report will be available for review on the Committee SharePoint site.

2025 Legislative Update: Dr. Chopski delivered a brief update regarding the 2025 Legislative session. She discussed the five Executive Agency Legislation (EAL) proposals that have been authorized for the legislative review process by the Governor, which will affect the Division of Occupational and Professional Licenses (DOPL). This includes the annual Idaho Board of Pharmacy controlled substance scheduling bill and a DOPL cash balances bill, which pertains to adjustment of DOPL renewal fees for other Boards, and a proposed adjustment of the fee

reduction structure currently approved by the legislature at 125% to 150%. She stated that DOPL is actively monitoring outside legislation that would directly impact this Committee.

Committee Training – Public Member: Mr. Spencer provided training regarding the role of the Public Member.

Committee Training – Respectful Workplace: The Idaho Department of Human Resources training video was presented to the Committee.

COMMITTEE BUSINESS

Fee Reduction Discussion: Dr. Chopski presented to the Committee regarding the legislature's directive for all DOPL Boards and Committees to review elevated cash balances, ensuring that funds remain within the range of 30% to 125%. She highlighted the importance of the Committee making significant strides in addressing surplus revenue accumulation and requested that the Committee show meaningful progress towards this objective. Dr. Chopski pointed out that the Committee's regulations include provisions that specify "not more than" limits. Following a thorough discussion and examination of the DOPL fee calculator, a motion was made and seconded to recommend to the Idaho Board of Medicine a 15.5 percent reduction in fees for this Committee. The motion carried.

ZBR Rules Discussion:

Dr. Chopski provided the Committee with an update on the status of the proposed rules. She reported that the Idaho Board of Medicine (BOM) accepted the recommended updates as presented. The day before this meeting, the Rules were also presented to the Senate Health and Welfare Committee and approved with one amendment removing the specific name of the approved examination from the Rules. Dr. Chopski noted that she will present the Rules to the House Health and Welfare on January 23, 2025, and will then email the Committee with the outcome. The Committee's questions were addressed by staff.

Executive Session:

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider investigative and disciplinary records related to a licensee's ability to retain a license, which is exempt from public disclosure. The roll call vote was Ms. Carver, aye; Mr. Bizik, aye; Mr. Thompson, aye; and Mr. Garcia, aye. The motion carried.

A motion was made and seconded to exit the Executive Session. The motion carried.

DISCIPLINE

A motion was made and seconded to recommend that the Board of Medicine close case numbers: 1199659; 1279433; and 1359899. The motion carried.

A motion was made and seconded to recommend that the Board of Medicine enter into an agreement in lieu of formal discipline with the terms discussed in executive session and authorize the executive officer to approve on behalf of the Board for case number: 1336962. The motion carried.

A motion was made and seconded to recommend that the Board of Medicine authorize negotiation of a stipulation and consent order with the terms discussed in executive session and authorize the executive officer to approve on behalf of the Board for case number: 1381814. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 12:51 PM.

The next meeting is on 04/15/2025.