



State of Idaho

Division of Occupational and Professional Licenses Idaho Electrical Board

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Draft Minutes of 05/06/2025

Board Members Present: Rick Stark, Chair
Jim Swier
Casey Wilson
Chad Fields
Jeff Bradley
Jim Marchetti
Josh Madsen
Alex Owens

Division Staff: Amy Lorenzo, Executive Officer
Gus Tate, Legal Counsel
Steve Greene, Electrical Program Mgr.
Ashlee Boyle, Licensing Supervisor
Melissa Ferguson, Education Prog. Sup.
Andy Rose, Electrical Supervisor
Bryan Mulleneaux, Investigator
Don Morse, Investigation Supervisor
Jessica Spoja, Licensing Program Mgr.
Erin Einarsson, Board Support Spc.

Others Present: Andrea Rosholt, Prosecuting Attorney

The Board meeting was called to order at 1:00 PM MT by Chairman Rick Stark

APPROVAL OF 01/29/2025 MEETING MINUTES

Board Member Jeff Bradley noted that under “NASCLA Testing Update” his comment should be corrected to “Board Member Jeff Bradley asked NASCLA to review their policy of including defective questions in determining the pass mark.” A motion was made and seconded to approve the 01/29/2025 meeting minutes as amended. The motion carried unanimously.

DIVISION BUSINESS

Financial Report: Executive Officer (EO) Amy Lorenzo presented the Fiscal Year 2025; 3rd Quarter Financial Report.

Legislative Update:

1. Statutory Changes

- Legal Counsel (LC) Gus Tate reviewed [House Bill No. 14](#), also known as the Idaho Code Cleanup Act with the Board. This bill requires Idaho state agencies to review statutes for outdated, unnecessary and obsolete provisions and to present a report of their suggested changes to the Legislature by September 1, 2025. EO Lorenzo emphasized that the intent is not to create substantive changes and that the focus will be on identifying antiquated language. Jeff Fitzloff, Independent Electrical Contractors, asked if there would be an opportunity for the public to provide input. LC Tate replied that the Legislature did not direct the state agencies to provide an opportunity for the public to contribute to this process.
- EO Lorenzo provided a summary of [House Bill No. 153](#), which provides for the

auto-renewal of the journeyman license when Master Electricians renew their license. The licensing system is being updated for when it goes into effect on July 1, 2025.

- EO Lorenzo clarified that [House Bill No. 266](#) allows for virtual inspections for building structural assessments and does not apply to trade inspections.
- [House Bill No. 214](#), which intended to eliminate onsite supervision, did not pass. Chairman Stark asked if the topic could be proposed again at a future legislative session and EO Lorenzo replied that she would proactively review the risks and reciprocity issues of unsupervised apprenticeships with the legislators.

2. Final Rules

- **Continuing Education:** EO Lorenzo reviewed the legislative process for the pending rules of the Idaho Electrical Board, [IDAPA 24.39.10](#). The rules were approved in their entirety by the Senate Commerce and Human Resources Committee. The House Business Committee voted to approve the rules, but with the amendment that removed the continuing education (CE) requirements. The rules were passed as amended and are final and in effect. Board Member Alex Owens asked how the removal of CE credits will effect reciprocity with other states. EO Lorenzo replied that she will meet with the National Electrical Reciprocal Alliance in August and will report her findings to the Board. EO Lorenzo noted that employers can require their employees to take CE courses and it will continue to be a requirement of for DOPL electrical inspectors.
- **Residential Electrician:** EO Lorenzo shared that DOPL has not received any formal requests to approve a residential electrician education program. DOPL is continuing to work with the Career Technical Education Division to finalize a program.
- **Well Driller/Pump Installer:** DOPL is reviewing the current exam and will build separate exams for the two specialties.

Licensing Report: Licensing Program Manager (LPM) Jessica Spoja provided the Licensing Report noting that since the launch of the new licensing system in November of 2024, DOPL has processed over 2,400 licensure applications including 1,300 for apprenticeships and 504 for journeyman. 371 applications were processed in February, 410 in March and 444 in April 2025. LPM Spoja added that licensure applications will continue to increase with summer graduations.

Electrical Exam Statistics: Education Program Supervisor (EPS) Melissa Ferguson presented the Electrical Exam Statistics showing the pass rates from July 2024 to April 2025. Comparing the Journeyman and Master Electrician exams, the statistics show a decline in pass rates after the transition to the NASCLA exam administered by PSI Services.

Alternate Exam Provider: The Board directed EPS Ferguson to consult with PSI to develop Idaho journeyman and master electrician exams. EPS Ferguson will present a report at the next Board meeting.

DOPL Code Update Classes: With the early implementation of the approved rules, DOPL will

be presenting the Code Updates to their inspectors at the Boise, Blackfoot and Coeur d'Alene offices. DOPL is in the process of securing locations to provide this class to licensees as well and plans to offer this course on an annual basis for continuing education.

New Post Meeting Survey: EO Lorenzo presented the updated Post Meeting Survey to the Board.

BOARD BUSINESS

Recognizing Jim Swier: EO Lorenzo thanked Board Member Jim Swier for his commitment to consumer protection and dedicated service to the Idaho Electrical Board.

Board Elections: A motion was made and seconded to elect Rick Stark as Chair and Jim Marchetti as Vice-Chair. The motion carried unanimously.

Exam Voucher for Retakes: A motion was made and seconded to approve issuing a one-time voucher to retake the exam. The motion carried unanimously.

Trades Licenses Card Issuance: A motion was made and seconded to approve issuing plastic trade license cards. The motion carried unanimously.

Public Comment: Caleb Taylor asked if the Board can review contested questions from the NASCLA provided exam. EO Lorenzo confirmed that the Board cannot review exam questions. EPS Ferguson replied that she would provide an update to Mr. Taylor. Mr. Fitzloff sent documents to EO Lorenzo outlining his suggested changes to the rules and EO Lorenzo confirmed she would share those with the Board at the next meeting. Joe Maloney, American Federation of Labor and Congress of Industrial Organizations (AFL-CIO) asked if the Board could change the continuing education (CE) requirements in the approved rules. Chair Stark replied that the Legislature made the decision to strike the CE requirements from the rules and that the Board cannot discuss making changes until they enter into negotiated rulemaking. Mr. Fitzloff noted that some local jurisdictions are using permitting fees to pay for compliance inspections and questioned if that is a misappropriation of funds. EO Lorenzo will explore whether local jurisdictions can change their permitting fee structures.

EXECUTIVE SESSION – APPLICATION(S) AND DISCIPLINE

Motion to Enter into Executive Session: A motion was made and seconded for the Board to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. Roll call: Chairman Stark-Aye, Board Member Bradley-Aye, Board Member Fields-Aye, Board Member Madsen-Aye, Board Member Marchetti-Aye, Board Member Owens-Aye, Board Member Swier-Aye and Board Member Wilson-Aye. The motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit executive session. The motion carried unanimously.

MOTION(S) RESULTING FROM THE EXECUTIVE SESSION

Motion(s) re: Application(s): A motion was made and seconded to approve applications #1586850 and #1642755. The motion carried unanimously.

Motion(s) re: Discipline: A motion was made and seconded to authorize DOPL staff to seek the maximum penalties as discussed in executive session in case number OASIS-1513002. The motion carried unanimously.

ADJOURNMENT

With no further discussion, the meeting adjourned at 4:45 PM.

DRAFT