



State of Idaho

Division of Occupational and Professional Licenses Idaho Barber and Cosmetology Services Licensing Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Board Meeting Minutes of 03/03/2025

Board	Debra J. Thompson – Chair	Division	Allegra Earl, Executive Officer
Members	Merrilyn Cleland	Staff:	John Price, Bureau Chief
Present:	Thomas E. Grimsman		Greg Loos, General Counsel
	Wendy S. Rucker		Steve Houge, Investigations Supervisor
	John Murphy		Lindsay Guille, Licensing Supervisor
	Lindy High		Jennifer Strout, Investigator
	Mandie Abel		Dyan Durham, Board Support Specialist
			Christian Runnalls, Board Support Specialist
		Others	Eric Nelson, Board Prosecutor
		Present:	

The meeting was called to order at 9:00 AM by Debra J. Thompson.

Approval of Minutes

A motion was made and seconded to approve the 12/02/2024 minutes. The motion carried unanimously.

Introductions

The Board and DOPL staff introduced themselves.

Public Comment

No public comments were made.

DIVISION BUSINESS

2025 Legislative Session Update: Ms. Earl presented information on the following legislation: H0014, H0107, H0228, and H0152. She will continue to track and report on any new legislation that may affect the Board.

H0120 Thermal Styling Licensure Repeal - Amends and repeals existing law to provide for the de-licensure of thermal stylists. The bill is waiting to be heard in the Senate Commerce and Human Resources Committee.

H0121 Makeup Artist Licensure Repeal - Amends and repeals existing law to provide for the de-licensure of makeup artists. The bill is waiting to be heard in the Senate Commerce and Human Resources Committee.

H0122 Makeover Glamour Photography Repeal - Amends and repeals existing law to provide for the de-licensure of makeover and glamour photography businesses. The bill is on the Second Reading Calendar on the Senate Floor.

Financial Update: Ms. Earl presented the Board's financial report for the second quarter of FY2025, which indicated that the Board had a cash balance of (\$41,142.14) as of December 31, 2024.

Board Meeting Survey: Ms. Earl stated the Division updated the Board meeting feedback survey, which is sent to all Board members after each meeting. She encouraged Board members to submit feedback to help identify what is going well or any opportunities for improvement.

BOARD BUSINESS

Licensure Fee Increase: Ms. Earl referenced the discussion from the previous meeting regarding the Board's cash balance and the legislative intent language that boards maintain a cash balance of 30%-125% of the five-year rolling average of expenditures. She informed the Board that the Legislature recommends a 20% fee increase. The Board will continue the discussion at the June Board meeting.

Practice of Esthetics and Use of Medical Devices: Based on a conversation at the last meeting, a guidance document was drafted and presented to the Board regarding the practice of esthetics and the use of medical devices. The Board discussed the information provided and Mr. Nelson clarified the definition of non-invasive medical devices and services. A motion was made and seconded to post the guidance document the DOPL website. The motion carried unanimously.

Requests for Waiver of Requirement to Work in a Licensed Establishment: Two individuals requested a Waiver of Requirement to Work in a Licensed Establishment. The Board discussed that the two applicants were requesting a permanent waiver that would allow them to offer mobile services, which is against Idaho Code 54-5804 (1)(a). The Board discussed the possibility of updating the statute and rules to authorize mobile salons and outline inspection requirements. A motion was made and seconded to deny both waiver requests. The motion carried unanimously.

NIC Best Practices Exam: NIC has developed a series of Best Practices Exams that will be released soon. The Board discussed a compliance exam that was designed as an option for states to use for discipline and the continuing education exam for those reentering the profession after an extended period. A motion was made and seconded in favor of using the exam. The motion carried unanimously.

Licensing Report: Ms. Guille presented the licensing report.

Complaint Memorandum: Ms. Earl explained that a complaint memorandum will be presented at each future meeting that provides statistics on complaints filed against licensees and the status of disciplined cases.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. Thompson, aye; Ms. Cleland, aye; Mr. Grimsman, aye; Ms. Rucker, aye; Mr. Murphy, aye; Ms. High, aye; and Ms. Abel, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case numbers 1379561 and 1274028. The motion carried unanimously.

A motion was made and seconded to authorize negotiation of a Stipulation and Consent Order with the terms discussed in executive session for case numbers, 1369696, 1469003, 1457456, 1383835, 1369693,

1383349, 1373895, 1369694, 1444988, 1369692, 1393218, 1468606, 1383436, 1393219, 1468608, 1439076, 1393220, 1373894, 1379268, 1458744, 1373893, 1468607, 1457457, 1387521, 1458933, 1478483, and 1444262, and to authorize the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to deny a motion to reconsider case numbers 1289306 and 1304202. The motion carried unanimously.

Applications

A motion was made and seconded to approve applications 1474894 and 1566744. The motion carried unanimously.

A motion was made and seconded to approve application 1454370. The vote failed with 1 aye and 6 nays.

A motion was made and seconded to deny application 1454370. The motion passed with 6 ayes and 1 nay.

Adjourn

There being no further business, the meeting was adjourned at 12:53 PM.

The next meeting is on 06/16/2025