



State of Idaho

Division of Occupational and Professional Licenses

Idaho Barber and Cosmetology Services Licensing Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Board Meeting Minutes of 06/16/2025

Board	Debra Thompson, Chair	Division	Allegra Earl, Executive Officer
Members	Thomas Grimsman	Staff:	Greg Loos, General Counsel
Present:	Merrilyn Cleland		Steve Houge, Investigations Supervisor
	Mandie Abel		Lindsay Guille, Licensing Supervisor
	Wendy Rucker		Jennifer Strout, Investigator
	John Murphy		Darlene Hodges, Inspector
	Lindy High		Dyan Durham, Board Support Specialist

The meeting was called to order at 9:03 AM by Debra Thompson.

Approval of Minutes

A motion was made and seconded to approve the 03/03/2025 minutes. The motion carried unanimously.

Public Comment: Zoe Eby, an esthetics student, requested that the Board consider expanding services allowed outside the licensed establishment. She stated that being able to perform all non-invasive procedures would benefit those in the community not able to travel to an establishment.

DIVISION BUSINESS

2025 Legislative Update: Ms. Earl informed the Board that the Governor signed H0014 on February 7th. Mr. Loos will present full details during the Statute Review agenda topic.

H0120 Thermal Styling Licensure Repeal was signed by the Governor on March 14th.

H0121 Makeup Artist License Repeal was signed by the Governor on March 14th.

H0122 Makeup Glamour Photography Repeal was signed by the Governor on March 12th.

H0107 Occupational Licensing Reform Act was signed by the Governor on March 13th.

H0151 Occupational Licensing, Reporting – was signed by the Governor on March 14th.

Open Meeting Law Training: Mr. Loos presented the Idaho Open Meeting Law Training.

Financial Update: Ms. Earl presented the financial report for the third quarter of FY2025, which indicated that the Board had a cash balance of (61,562.79) as of March 31, 2025.

BOARD BUSINESS

Negotiated Rulemaking: The Board reviewed the recommended changes to the rules that will be presented during the next legislative session.

Rule 002.05 – Definitions: Add - Mobile Establishment: A mobile establishment is a self-contained, enclosed vehicle, trailer, or portable structure that is licensed to provide barbering and cosmetology services outside of a fixed location.

Rule 100.02 – Licensure, Additional Licensure Educational Requirements:

Rule 100.02.iv– Cosmetologist License: Strike that makeup artists must complete cosmetology apprentice hours as unnecessary.

Rule 100.02.d – Esthetician License: Strike that makeup artists must complete esthetician apprentice hours as unnecessary.

Rule 100.03 – Makeup Artist Certificate Approved Instruction - Strike as unnecessary.

Rule 100.04.d – Establishment: Add – Mobile establishment must comply with all rules regarding licensure, safety, sanitation, disinfection, equipment, and waste disposal as set forth in Title 54, Chapter 58, Idaho Code, and these rules. The requirements of Rule 200.01.a for a permanent water source and restroom are satisfied for a mobile establishment if the mobile unit contains a functional sink with hot and cold running water and self-contained fresh water and wastewater tanks. Mobile establishments may not be used for residential purposes or any other non-service-related purpose. Mobile establishments must provide a phone number that can be reached during operating hours.

Rule 200 – Practice Standards

Rule 200.04 – Safety and Disinfection for Retail Cosmetics Dealer Facilities and Makeover or Glamour Photography Business: Strike “and Makeover or Glamour Photography Business” as unnecessary.

Rule 200.05.b – Inspections: Add – Mobile establishments are subject to periodic and initial inspections by the Board. The license holder must permit the Board to inspect the mobile unit at any time during business hours or as otherwise requested by the Board. A mobile salon shall submit to the Board, upon request, in a manner specified by the Board, an itinerary for a requested time period showing the dates, exact locations, and times service is to be provided. Failure to provide accurate information may be determined to be a violation of Rule 200.06.h below.

Rule 400 – Fees: Legislature recommends a 20% fee increase for the Board to maintain a cash balance of 30% to 150% of the five-year rolling average of expenditures. The Board inserted the following text: “Annual fees may be aggregated for biennial licensure.” The increases are as follows:

FEE TYPE	AMOUNT (Not to Exceed)	ANNUAL RENEWAL FEE (Not to Exceed)
Individual Original License or Certificate	\$30	\$30
Application	\$30	
Instructor License	\$35	\$35
Establishment, Dealer, Facility License/Registration	\$25	\$25
School License	\$360	\$100

Apprentice Registration	\$30	
Endorsement License	\$35	
Reinstatement	\$35	

A motion was made and seconded to adopt these rules as proposed and publish them in a future bulletin. The motion carried unanimously.

Barber and Cosmetology Statute Review: The Board reviewed the recommended changes to the statute that will be made for H0014:

54-5801 – Short title: Strike as unnecessary.

54-5802(6) – Definitions: Strike established by section 54-5806, Idaho Code, as unnecessary.

54-5802(14) – Definitions: Strike definition of “hairecutting” as unnecessary.

54-5802(21-23) – Definitions: Strike definitions of “makeover or glamour photography business,” “makeup artist,” and “makeup artistry” as outdated.

54-5802(28) – Definitions: Strike definitions of “retail thermal styling equipment dealer” as outdated.

54-5803 – Policy and Requirements of Licensure: Strike “certificated or registered” as unnecessary.

54-5804 – Prohibitions Regarding Establishments: Strike “certificated or registered,” “certified,” “certificant,” and “makeup artistry” as unnecessary.

54-5805 – Exemptions from Licensure: Strike “certificated and registration” as unnecessary.

54-5805(6) – Exemptions from Licensure: Strike thermal styling equipment as outdated.

54-5806(3) – Board Organization and Meetings: Strike initial board appointment terms as unnecessary.

54-5806(5) – Board Organization and Meetings: Strike appointment of unexpired terms as unnecessary.

54-5806(6) – Board Organization and Meetings: Strike the need for a 4-person quorum as unnecessary.

54-5806(7) – Board Organization and Meetings: Change “reimbursed for expenses” to “compensated” for accuracy, update “Idaho Code § 59-509(n)” to “59-509(p)” for consistency across DOPL.

54-5807 – Powers of the Board: Strike all instances and variations of “certification and registration” as unnecessary.

54-5807(h) – Powers of the Board: Strike “in compliance with chapter 52, title 67, Idaho Code” as unnecessary.

54-5807(k) – Powers of the Board: Strike DOPL written agreement as unnecessary.

54-5808 – Applications: Strike all instances of “certificate or registration” as unnecessary.

54-5808(1) – Applications: Strike “furnished” as unnecessary.

54-5809 – Examinations: Strike the last sentence as unnecessary.

54-5810(a) – Qualifications for Licensure: Strike “and one-half” years of age as unnecessary.

54-5810(2) – Qualifications for Licensure: Update all apprenticeships to match education hour requirements, to bring chapter into compliance with Idaho Code § 67-9412.

54-5810(2)(e)(ii) – Qualifications for Licensure: Strike the need for establishments to have a licensed esthetician on site as unnecessary.

54-5810(2)(f)(ii) – Qualifications for Licensure: Strike the need for establishments to have a licensed nail technician on site as unnecessary.

54-5810(6) – Qualifications for Licensure: Add “or apprenticeship.” Strike “and one half” years of age as unnecessary.

54-5811 – Certificate for Makeup Artist: Strike as outdated.

54-5813 – Registration for Retail Thermal Styling Equipment Dealer: Strike as outdated.

54-5814 – Facility License for Makeover or Glamour Photography Business: Strike as outdated.

54-5815(h) – School Requirements: Strike “and haircutting” as unnecessary.

54-5816 – Endorsement Licensure: Strike all instances and variations of “certificated or registered” as unnecessary.

54-5817 – Apprenticeships: Strike board rule specified times as unnecessary.

54-5818 – Establishments Inspection Rules: Update “board” to “division.” Strike “retail thermal styling equipment dealers” as unnecessary. Strike requirement to provide board rules to establishments as unnecessary.

54-5820 – Issuance and Display of License: Strike all instances and variations of “certificated or registered” as unnecessary. Update “board” to “division.”

54-5821 – Renewal and Reinstatement of License, Registration, and Certificates: Strike as unnecessary.

54-5822(1) – Fees: Strike all instances and variations of “certificated or registered” as unnecessary.

54-5822(2) – Fees: Strike as unnecessary.

54-5823 – Refusal, Revocation or Suspension of License, Certificate or Registration Sanctions: Strike all instances and variations of “certificated or registered” as unnecessary.

54-5825 – Prior Boards and Licenses: Strike as unnecessary.

54-5826 – Certain Acts Prohibited: Strike all instances and variations of “certificated or registered” as unnecessary.

54-5827 – Severability: Strike as unnecessary.

Conference Attendance: A motion was made and seconded to send up to 3 board members and the executive officer to the National Interstate Council of State Boards of Cosmetology annual conference on October 17-20, 2025. The motion carried unanimously.

Licensing Report: Ms. Guille presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. Thompson, aye; Mr. Grimsman, aye; Ms. High, aye; Ms. Cleland, aye; Ms. Abel, aye; Mr. Murphy, aye; and Ms. Rucker, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case numbers 1259187 and 1574489. The motion carried unanimously.

A motion was made and seconded to close case numbers 1299509, 1554741, and 1624885 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to approve the Final Order in case numbers 1169538 and 1673370 and to allow the Board Chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to direct prosecution counsel to negotiate a stipulation in case numbers 1328014, 1628363, 1632561, and 1677841 and to allow the Board Chair to sign on behalf of the Board.

Applications

A motion was made and seconded to approve application 1642190 pending receipt of additional information. The motion carried unanimously.

A motion was made and seconded to approve application 1653949 for conditional licensure based on Idaho Code § 67-9411(3). The motion carried unanimously.

A motion was made and seconded to deny applications 1541304, 1661696, and 1703415 based on reasons discussed in executive session. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 1:02 PM.

The next meeting is on 09/15/2025.