



State of Idaho

Division of Occupational and Professional Licenses

Idaho Board of Massage Therapy

BRAD LITTLE
Governor
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Administrator

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Board Meeting Minutes of 03/10/2025

Board Anna Larsen - Chair
Members Rose Morningstar
Present: Samantha Scholer

Division Staff: John Price, Executive Officer
Allegra Earl, Licensing Program Manager
Greg Loos, General Counsel
Skip Liddle, Investigations Program Manager
Julie Brown, Licensing Specialist
Dyan Durham, Board Support Specialist
Christian Runnalls, Board Support Specialist

Board Katina Ross
Members Melissa Goldsmith
Absent:

Others Eric Nelson, Board Prosecutor
Present:

The meeting was called to order at 9:00 AM by Anna Larsen.

Introductions

The Board and DOPL staff made introductions.

Approval of Minutes

A motion was made and seconded to approve the 12/16/2024 minutes. The motion carried unanimously.

Public Comment

No public comment was provided.

DIVISION BUSINESS

2025 Legislative Session Update: Mr. Price presented information on the following legislation:

H0014 requires state agencies to review their titles and chapters of Idaho Code for unnecessary, obsolete, and outdated provisions and report to the Legislature by September 1, 2025. DOPL's legal team and the Executive Officer will present a draft at the next Board meeting.

H0107 prohibits the creation of a new license by rule or policy unless authorized by statute. It requires that all licensing fees be established through rule instead of solely by the Director or a Department.

H0151 provides objective information to the legislature and to the public on the number of complaints and disciplinary actions taken by Idaho licensing agencies. Having this objective information reported to the Legislature will assist in our efforts to cut red tape around Occupational Licensure reform.

H0152 requires boards to carry 30-150% of the five-year rolling average of expenditures. It also includes cleanup of biennial renewal cycles for specific professions. Lastly, it will give the Administrator authority to authorize fee holidays.

H0223 amends the Code regarding Legislative Review of Administrative Rules to require concurrent resolution when rejecting an existing rule and setting the termination time of June 30th of the year the rule is rejected.

H0228 requires that all governing body meetings allow public comment.

S1076A places some process parameters and additional guidelines around when temporary rules are employed.

Financial Update: Mr. Price presented the Board's financial report for the second quarter of FY2025, which indicated that the Board had a cash balance of (\$273,242.94) as of December 31, 2024.

Board Meeting Survey: Mr. Price stated the Division updated the Board meeting feedback survey, which is sent to all Board members after each meeting. He encouraged the Board members to submit feedback to help identify what is going well or any opportunities for improvement.

BOARD BUSINESS

Biennial Licensure: Mr. Price informed the Board that its licensees will tentatively switch from annual to biennial renewals on July 1, 2025. DOPL will communicate the biennial renewal plan through email to licensees and links on the Board's website, giving sufficient time to prepare for the biennial fee. Those with odd birth years will be the first to renew their license for two years. Even birth years will continue to renew annually until July 1, 2026.

Fund Reallocation Discussion: Mr. Price explained that Boards do not have the ability to reallocate funds. If the Board wants to be able to make decisions on how to spend funds, legal staff will have to propose a draft document to take to the Governor. An umbrella statute would have to be created for all Boards.

Licensure by Endorsement: Mr. Price referenced a discussion from a previous meeting regarding which states the Board will accept licensure by endorsement. Ms. Brown presented a document showing the states where the Board needed to decide whether or not to accept licensure by endorsement. The Board stated endorsement applicants must have passed a national test, and the applicant must have completed 500 hours of study, with 110 of those hours being supervised hands on training. The Board expressed concern that human trafficking signs could be missed when requiring only test scores from endorsement applicants.

A motion was made and seconded to grant staff delegated authority to accept endorsement applications from applicants who hold licenses from Arizona, Hawaii, Kentucky, Missouri, Mississippi, Nevada, New York, Texas, or Wisconsin, and to not accept endorsement applications from applicants who hold massage licenses in Maine or Massachusetts, CMT licensure in Delaware, Acupuncture licensure in Wisconsin, and Reflexology licensure in Nevada. The motion carried unanimously.

Conference Updates and Reports: Ms. Morningstar reported that at the National Convening: Human Trafficking in Illicit Massage Convention, she had the opportunity to attend a session on how schools are fraudulently preparing victims to pass the licensure exams; that by using the FSMTB database licensing staff will be able to see if an applicant has been licensed in multiple states, and that establishment licensure will help protect victims and the profession.

Mr. Price reported that he attended sessions with federal prosecutors and law enforcement to discuss the types of fraud and investigations going on in other states. The conference was well received for bringing

awareness to the 15,000 illicit massage businesses nationwide, and the efforts the profession and law enforcement are taking to prevent more victims.

Conference Attendance Requests: A motion was made and seconded to send the Executive Officer, one DOPL staff member, and two Board members to the 2025 FSMTB Annual Meeting on October 5-7, 2025. The motion carried unanimously.

Licensing Report: Ms. Earl presented the licensing report. As of January 31, 2025, there were 2995 current licenses and 10 provisional licenses. The Board requested an endorsement breakdown to know which states the applications are coming from.

Complaint Memorandum: Mr. Liddle explained that a complaint memorandum will be presented at each future meeting that provides statistics on complaints filed against licensees and the status of discipline cases.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. Larsen, aye; Ms. Scholer, aye; and Ms. Morningstar, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to authorize the prosecuting attorney to negotiate a Stipulation and Consent Order in case numbers 1393216 and 1278230 with the terms discussed in executive session and to authorize the Board chair to sign on behalf of the Board. The motion carried unanimously.

Applications

A motion was made and seconded to inform applicant 1498901 that their criminal history would not preclude them from licensure upon application. The motion carried unanimously.

Next Meeting Planning: A massage therapy school requested staff or a Board member to give a presentation on the Board's statutes and administrative rules. Staff will work with the Board chair to ensure the presentation is covered.

Adjourn

There being no further business, the meeting was adjourned at 11:25 AM.

The next meeting is on 06/09/2025.