



State of Idaho

Division of Occupational and Professional Licenses

Idaho Board of Nursing

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Board Meeting Minutes of 04/17/2025

Board	Deena Rauch, DNP, RN – Chair	Division	Nicki Chopski, Executive Officer
Members	Michelle Anderson, DNP, APRN	Staff:	Russ Spencer, General Counsel
Present:	Kristi Hofhine, RN		Berk Fraser, Chief Investigator
	Sara Gibbons, PhD, RN		Kim Aksamit, Licensing Program Manager
	Troy Allbright, RN		Candace Villarreal, Board Support Specialist
	Megan Reichle, RN	Others	
	Kara Mahannah, LPN	Present:	Joan Callahan, Board Prosecutor
	Katy Rawlins, LM		
	Andrea Roltgen, LM		

Board Gus Powell, APRN
Members Christine Main, LPN
Absent: Cindy Hone, Public Member

The meeting was called to order at 8:30 AM by Dr. Rauch.

Approval of Minutes

A motion was made and seconded to approve the 01/16/2025 minutes. The motion carried.

DIVISION BUSINESS

Financial Update: Dr. Chopski presented the financial report for the third quarter of the fiscal year and encouraged questions from the Board members. The financial report indicated that the Board had a cash balance of \$3,729,247.05 as of April 10, 2025.

2025 Legislative Update: Dr. Chopski presented an overview of the 2025 Legislative Update, supported by the Legislative Tracker, which provided comprehensive insights into legislative bills that passed. Additional discussion focused specifically on House Bill 29, 89, 14, 200, 289, 327, Senate Bill 1014, and other relevant legislation.

BOARD BUSINESS

Interprofessional Advisory Committee on Lifestyle Injectables (IACLI) Update: Mr. Duffin provided an overview of the structure of the IACLI, noting that the committee includes one representative from the Idaho Barber and Cosmetology Licensing Board (BCB), one from the Idaho Board of Dentistry (BOD), three from the Idaho Board of Medicine (BOM), three from the Idaho Board of Nursing (BON), and two from the Idaho Board of Pharmacy (BOP). He also indicated that the inaugural meeting of the IACLI was held on March 27, 2025. Topics discussed during this meeting included permissible scopes of practice, task delegation, medical director roles, and standing orders. Upcoming meetings will focus on specific products and practices,

such as Botulinum Toxin, dermal fillers, Platelet Rich Plasma (PRP), GLP-1 medications, intravenous hydration, laser treatments, exosomes, peptides, hormone therapy, stem cells, compounding medications, injectable vitamins, medical spas, and ketamine clinics. Michelle Anderson, a member of the IACLI, also provided an assessment and overview of the initial meeting.

LPN Equivalency Course List: The Board reviewed of the Practical Nurse Licensure by Equivalence course evaluation form and the NCSBN 2023 Licensure Survey by State. Following discussion, it was decided that this information along with data will be presented at a future meeting to enable additional stakeholder participation. Additionally, there was discussion regarding the potential impact of the House Bill 14 report, which is due on September 1, 2025.

Nurse Intern Survey: The Board reviewed the information provided and engaged in a thorough discussion on the matter. It was noted that the frequency of the surveys should be revised to facilitate more effective responses and data collection. A motion was made and seconded to amend the quarterly Nurse Intern Pilot Program Survey to a biannual schedule, to be conducted 2-3 months after graduation. The motion was approved.

Conference Attendance Reports and Requests: The Board discussed attendance at upcoming conferences. A motion was made and seconded to support upcoming travel as presented. The motion carried.

Public Comment: Dr. Rauch provided the opportunity for public comments. Barbara Rawlins, LM, representing the Idaho Midwifery Council, provided additional information regarding Senate Bill 1014 and Senate Bill 1179.

EXECUTIVE SESSION

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider records related to a licensee's ability to obtain or retain a license, which is exempt from public disclosure. The vote was: Dr. Anderson, aye; Ms. Hofhine, aye; Dr. Gibbons, aye; Mr. Allbright, aye; Ms. Reichle, aye; Ms. Mahannah, aye; Ms. Rawlins, aye; Ms. Roltgen, aye; and Dr. Rauch, aye. The motion carried.

A motion was made and seconded to exit executive session. The motion carried.

BOARD DISCIPLINE:

Ms. Hofhine recused herself from case number 1489098.

Findings of Fact, Conclusions of Law: Prior to executive session the Board reviewed default orders. A motion was made and seconded to enter an order of suspension, with terms and conditions discussed in open session regarding case numbers: 2021100015 and 2022020027. The motion carried. A motion was made and seconded to enter a final order of revocation in case numbers: 1314350; 2022070015; and 2023120006. The motion carried.

APRN-AC Recommendations: A motion was made and seconded to accept the Committee recommendations which encompassed the following actions:

- To close case numbers: 1379406; and 1457513.

- To authorize the Board prosecutor to negotiate an agreement in lieu of discipline in case numbers: 1318984;1319769;1328615; and 1479649. The motion carried.

A motion was made and seconded to close case number: 1449885. The motion carried.

A motion was made and seconded to close with a letter of concern case numbers: 1268901; 1337878; 1379769;1429807; and 1538355. The motion carried.

A motion was made and seconded to authorize the Board prosecutor to negotiate an agreement in lieu of formal discipline with the terms discussed in executive session and authorize the executive director to approve on behalf of the Board for case number: 1403347. The motion carried.

A motion was made to authorize negotiation of a stipulation and consent order with the terms discussed in executive session for case numbers: 1489098;1413690; and 1463544. The motion carried.

A motion was made and seconded to authorize the Board prosecutor to file an administrative complaint regarding case number: 1592201. The motion carried.

A further motion was made and seconded to allow the Board prosecutor to proceed with the filing of an administrative complaint should any of the negotiations fail or expire. The motion carried.

NURSING EDUCATION:

A motion was made and seconded to authorize Board counsel to enter into an agreement to assist a nursing education program in its ongoing efforts to improve initial NCLEX pass rates for graduates from the program.

APPLICATIONS:

A motion was made and seconded to approve application number: 1379575. The motion carried.

IMPACT OF CRIMINAL CONVICTION INQUIRIES:

A motion was made and seconded to send a letter that the conviction as declared does not disqualify licensure regarding request number: 1453228. The motion carried.

A motion was made and seconded to send a letter that the conviction as declared disqualifies licensure at this time regarding request numbers: 1413400; and 1517829. The motion carried

Adjourn

There being no further business, the meeting was adjourned at 4:20 PM.

The next meeting is on 7/18/2025.