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IDAHO
DIVISION OF OCCUPATIONAL
& PROFESSIONAL LICENSES
BOARD OF VETERINARY MEDICINE

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IDAHO VET MED APPLICANT REFERENCE CHECKLIST

- Completed Idaho Application/Payment Online Services <https://edopl.idaho.gov/OnlineServices/> /
- Submit a photocopy of your current passport/ birth certificate and current government issued ID.
- Official copy of diploma or certificate verifying graduation emailed or mailed directly from an AVMA accredited veterinary technology program. Must be sent by mail/email directly to the Board office from the school, NO photocopies accepted. (Mail/Email address below)
- Verification of passing score on VTNE or NAVLE, directly emailed, or mailed by AAVSB through VAULT.
(Available to request Online at <https://aavsb.org/licensure-assistance/vault-transfers-overview>)
- Completed physical fingerprint card for Background check. Call your local State agency for appointments and fingerprint card then mail completed card to Vet Med Board office P.O Box 83720 Boise, ID 83720-0063. LIVE SCAN accepted if printed on a physical card.
(Instructions <https://dopl.idaho.gov/vet/>)
- Documents relevant to alternative licensure discipline/ criminal conviction disclosure (if required)
- State of Idaho Jurisprudence Exam. (Passing score of 90% or higher) Attached or On the website under resources and forms <https://dopl.idaho.gov/vet/>
- Verification of license provided by the state licensing boards in good standing from every state in which applicant holds or has held a license. State will email to hp-licensing@dopl.idaho.gov
- NAME CHANGE: If the name shown on your supporting documents is different from that shown on your application, please provide a copy of a marriage license, divorce decree, affidavit, or court order and a copy of a current ID with the name change

Idaho Board of Veterinary Medicine, 11341 W. Chinden Blvd., Bldg. 4, Boise
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