



State of Idaho
Division of Occupational and Professional Licenses
Factory Built Structures Advisory Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Minutes of 06/09/2025

Board Members Present: Jeff Chrisman, Chair
Ross Parks
Brian Mattson
Kenna Draper
Ken Roche
Christopher Breshears

Division Staff: Justin Touchstone, Executive Officer
Gus Tate, Legal Counsel
Amanda Lee, Board Support Specialist

Board Members Absent: Mike Jensen, Vice-Chair
Spencer McLean

This meeting was called to order at 9:01 AM (MT) by Chairman Jeff Chrisman.

APPROVAL OF MINUTES: A motion was made and seconded to approve the 02/18/2025 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

House Bill 14 Review: House Bill 14, The Idaho Code Cleanup Act, requires state agencies to review their titles and chapters of the Idaho Code for unnecessary, obsolete and outdated provisions and provide a report to the Legislature by September 1, 2025. Legal Counsel (LC) Gus Tate reviewed Idaho Code § 54-41 with the Board and noted that if any of the Board's comments affect the overall report, he would follow up with Executive Officer (EO) Justin Touchstone to determine the next steps.

ADJOURNMENT: There being no further business, a motion was made and seconded to adjourn the meeting at 9:26 AM (MT)