



State of Idaho  
Division of Occupational and Professional Licenses  
Allied Health Advisory Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

**Minutes of 07/30/2025**

<b>Board</b>	Tim Seward, RRT-Chair	<b>Division</b>	Orin Duffin, Executive Officer
<b>Members</b>	Cory Szybala, NMD-Vice Chair	<b>Staff:</b>	Greg Loos, General Counsel
<b>Present:</b>	Dave Hammonds, AT		Candace Villarreal, Board Support
	Kimberly Young, LD		Specialist
	Jessica Carman, Public Member		

**Board** Rob Hruska, RRT/PSG  
**Members** Tara Lyn Erbele, MD, NMD  
**Absent:**

The meeting was called to order at 8:36 AM by Mr. Seward.

**Introductions:** Jessica Carman was introduced as the new Public Member for the Allied Health Advisory Board.

**Approval of Minutes:** A motion was made and seconded to approve the 04/16/2025 minutes. The motion carried.

**DIVISION BUSINESS**

**Financial Update:** Mr. Duffin walked through the year-end financial report for fiscal year 2025 and encouraged questions from the Board members. As of June 30, 2025, the Board had a positive cash balance of \$239,293.53.

**BOARD BUSINESS**

**Position Statement Review-Respiratory Equipment, Supplies, Medications:** Mr. Duffin presented the May 2019, HOME DELIVERY AND SET UP OF RESPIRATORY EQUIPMENT, SUPPLIES AND MEDICATIONS, position statement. The Board examined the guidance document to ensure continued applicability and alignment with current practice standards. Following the discussion, a motion was made and seconded to direct staff to revise the position statement with oversight from the Chair. Once a final draft is complete the new position statement will be sent to the Board of Medicine for final review and approval. The motion carried.

**Idaho Code Clean Up Proposals (House Bill 14)** Mr. Loos explained the purpose of the Idaho Code Clean Up Act, enacted this year as House Bill 14. It is a targeted clean-up of obsolete, outdated, and unnecessary language that has accumulated in statute. The purpose is not to reexamine legislative intent, make major policy changes, or overhaul the statutes. The Division is responsible for making a review of all code sections relevant to the Boards, identifying sections that have become obsolete, outdated, or unnecessary and so could be repealed or modified, and provide a report by September 1, 2025, to the Legislature. Mr. Loos stated that the legal team had completed its initial review of the Board's practice act and presented the Board with a draft of proposed changes. These changes will not

be presented as Executive Agency Legislation (EAL) for the upcoming legislative session but will be incorporated into the report.

**Board Meeting in Person Attendance Discussion:** The Board discussed a yearly in-person meeting attendance by Board members.

**Conference Attendance and Updates:** Attendance at upcoming conferences was discussed by the Board. A motion was made and seconded to support upcoming travel and to allow up to two (2) Board members or staff to attend conferences. The motion carried.

**Public Comment:** Mr. Seward opened the floor for public comment. Darlene Dourty, Idaho Academy of Nutrition and Dietetics stated that the association would be submitting compact legislation and requested a future Board discussion regarding compacts.

### **Adjourn**

There being no further business, the meeting was adjourned at 10:38 AM.

The next meeting will be held on 10/08/2025.