



State of Idaho

Division of Occupational and Professional Licenses

State Occupational Therapy Licensure Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Board Meeting Minutes of 08/05/2025

Board Members Present: Farrell Lindley-Kessler, OT-Chair
Heather Corder, OTA
Kylee Permann, OT
Cari J Moodie, Public Member

Division Staff: Tabitha Edwards, Executive Officer
Gus Tate, General Counsel
Skip Liddle, Investigations Program Manager
Mike Celeste, Investigations Supervisor
Pam Rebolo, Board Support Supervisor

Board Members Absent: Chad Hilmo, OT

The meeting was called to order at 1:00 PM by Farrell Lindley-Kessler, OT.

Approval of Minutes

A motion was made and seconded to approve the 04/03/2025 minutes. The motion carried unanimously.

DIVISION BUSINESS

License Renewal Transition Plan: Ms. Edwards indicated that starting October 6, 2025, the Division of Occupational and Professional Licenses (DOPL) will transition from issuing one (1) year licenses to two (2) year licenses, with license renewals moving to a biennial cycle. For individuals born in even-numbered years, license renewals will continue a one-year cycle through 2025, with the shift to a two-year renewal cycle commencing in 2026. Additionally, beginning with the issuance of a two (2) year license, renewal fees will be adjusted to reflect the extended renewal period. Ms. Edwards also noted that all new applicants will be issued a two (2) year license with an expiration date corresponding to their date of birth.

Financial Update: Ms. Edwards presented the Board's financial report which indicated that the Board had a cash balance of \$16,463.16 of 07/14/2025.

BOARD BUSINESS

Idaho Code Clean Up Proposal (HB14): Mr. Tate explained the purpose of the Idaho Code Clean Up Act, enacted this year as House Bill 14. It is a targeted clean up of obsolete, outdated, and unnecessary language that has accumulated in statute. The purpose is not to reexamine legislative intent, make major policy changes, or overhaul the statutes. The Division is responsible to make a review of all code sections relevant to the Boards, identify sections that have become obsolete, outdated, or unnecessary and so could be repealed or modified, and provide a report by September 1, 2025 to the Legislature. Mr. Tate stated that the legal team had completed its initial review of the Board's practice act and presented the Board with a draft

of proposed changes. These changes will not be presented as Executive Agency Legislation (EAL) for the upcoming legislative session but will be incorporated into the report.

Negotiated Rulemaking: A motion was made and seconded to authorize Division Staff to engage in the negotiated rulemaking process, and to further authorize Division staff to take actions necessary to further the Administrative Rule Promulgation process into the proposed rulemaking phase consistent with rule language from board discussion at this meeting. The motion carried unanimously.

Board Election: A motion was made and seconded to elect Heather Corder as Board Chair. The motion carried unanimously.

Executive Session:

A motion was made and seconded to enter executive session under Idaho Code §74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code §74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Heather Corder, aye; Kylee Permann, aye; Cari Moodie, aye; and Farrell Lindley-Kessler, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Discipline

A motion was made and seconded to close case number 1688346 with a Letter of Concern. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 2:40 PM.

The next meeting is on 10/09/2025.