



State of Idaho

Division of Occupational and Professional Licenses Physical Therapy Licensure Board

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Board Meeting Minutes of 08/05/2025

Board	Jonathan Bird, PT – Chair	Division Staff: Tabitha Edwards, Executive Officer
Members	Mendee Henkey, PTA	Gus Tate, General Counsel
Present:	Laura Loyola, Public Member	Pam Rebolo, Board Support
	Deanna Dye, PT	Supervisor

The meeting was called to order at 9:00 AM by Jonathan Bird, PT.

Approval of Minutes

A motion was made and seconded to approve the 02/04/2025 minutes. The motion carried unanimously.

DIVISION BUSINESS

License Renewal Transition Plan: Ms. Edwards indicated that starting October 6, 2025, the Division of Occupational and Professional Licenses (DOPL) will transition from issuing one (1) year licenses to two (2) year licenses, with license renewals moving to a biennial cycle. For individuals born in even-numbered years, license renewals will continue a one-year cycle through 2025, with the shift to a two-year renewal cycle commencing in 2026. Additionally, beginning with the issuance of a two (2) year license, renewal fees will be adjusted to reflect the extended renewal period. Ms. Edwards also noted that all new applicants will be issued a two (2) year license with an expiration date corresponding to their date of birth.

Financial Update: Ms. Edwards presented the Board's financial report which indicated that the Board had a cash balance of \$23,521.44 as of 07/14/2025.

BOARD BUSINESS

Idaho Code Clean Up Proposal (HB14): Mr. Tate explained the purpose of the Idaho Code Clean Up Act, enacted this year as House Bill 14. It is a targeted clean up of obsolete, outdated, and unnecessary language that has accumulated in statute. The purpose is not to reexamine legislative intent, make major policy changes, or overhaul the statutes. The Division is responsible to make a review of all code sections relevant to the Boards, identify sections that have become obsolete, outdated, or unnecessary and so could be repealed or modified, and provide a report by September 1, 2025 to the Legislature. Mr. Tate stated that the legal team had completed its initial review of the Board's practice act and presented the Board with a draft of proposed changes. These changes will not be presented as Executive Agency Legislation (EAL) for the upcoming legislative session but will be incorporated into the report.

Negotiated Rulemaking: A motion was made and seconded to authorize Division Staff to engage in the negotiated rulemaking process, and to further authorize Division staff to take actions necessary to further the Administrative Rule Promulgation process into the proposed rulemaking phase consistent with rule language from board discussion at this meeting. The motion carried unanimously.

DOT Medical Examiner Letter: A motion was made and seconded to approve the correspondence in response to amend the DOT Medical Examiner Letter removing the last sentence in the letter.

PT Board Openings: Ms. Edwards reviewed the Board appointments and terms and stated that the Board still has a vacancy for a licensed physical therapist board member.

Conference Report: Dr Bird and Ms. Henkey gave a brief update of their attendance at the Federation of State Boards of Physical Therapy (FSBPT) conference in Arlington, VA. Topics covered were continuing education, updates with foreign student testing, compact and information regarding physical therapists going into equine and animal therapy.

Adjourn

There being no further business, the meeting was adjourned at 11:00 AM.

The next meeting is on 11/18/2025.