



State of Idaho
Division of Occupational and Professional Licenses
Idaho Certified Shorthand Reporters Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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AGENDA
08/14/2025

Location: Coolwater Room

[MEETING LINK](#)

Meeting ID: 235 418 086 782 8
Passcode: 5Zh6rW9R

Join by Phone: 1-208-985-2810
Conference ID: 740 859 194#

3:00 PM Call to Order & Board Member Roll Call

3:05 PM Approval of 02/28/2025 Minutes [Action Item]

3:07 PM Introductions

3:10 PM Public Comment

3:15 PM Division Business

1. Open Meeting Law Training
2. Public Member Training
3. Financial Update

3:45 PM Board Business

1. Board Elections [Action Item]
2. Certified Shorthand Reporters Statute Review
3. Biennial Licensure Update
4. Delegated Authority [Action Item]
5. Licensing Report

4:30 PM Executive Session – Application

1. Motion to Enter Executive Session [Action Item-roll call vote]
2. Executive Session [I.C. § 74-206(1)(d)]
 - a. Applications
3. Motion to Leave Executive Session [Action Item]

4:45 PM Motion(s)

1. Motion(s) re: Application [Action Item]

4:50 PM Approximate Adjournment

All times, other than the beginning, are approximate and scheduled according to Mountain Time (MT). The order in which items appear on the agenda is subject to change without further notice. If auxiliary aids or services are needed for individuals with disabilities, please contact the Board office at 208-577-2629.