



State of Idaho

Division of Occupational and Professional Licenses Board of Drinking Water and Wastewater Professionals

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Draft Minutes of 07/29/2025

Board	Bryson Ellsworth, Chair	Division	Jessica Spoja, Executive Officer
Members	Laurelei McVey, Vice-Chair	Staff	Gus Tate, Legal Counsel
Present:	Jerri Henry	Present:	Ryan Allstott, Licensing Supr.
	Kyle Marine		Melissa Ferguson, Edu. Program Supr.
	Niki Summers		Charlotte Kovac, Board Support Spc.
			Amanda Lee, Board Support Spc.

The meeting was called to order at 9:00 AM by Chair Bryson Ellsworth.

Approval of 05/21/2025 & 06/02/2025 Minutes:

A motion was made and seconded to approve the May 21, 2025, and June 10, 2025, meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Finance Report: Executive Officer (EO) Jessica Spoja presented the Fiscal Year 2025 Financial Report, including an OASIS cost breakdown. A projection of revenues based on the increase in fees outlined in the draft rule changes will be provided at the next meeting.

House Bill 14 Discussion: [House Bill 14](#), The Idaho Code Cleanup Act, requires state agencies to review their titles and chapters of the Idaho Code for unnecessary, obsolete and outdated provisions and provide a report to the Legislature by September 1, 2025. Legal Counsel (LC) Gus Tate reviewed [Idaho Code § 54-24](#) with the Board and noted that if any of the Board's comments affect the overall report, he would follow up with EO Spoja to determine the next steps.

BOARD BUSINESS

Negotiated Rulemaking: LC Tate reviewed the draft redlines to [IDAPA 24.05.01 – Rules of the Board of Drinking Water and Wastewater Professionals](#) with the Board. A motion was made and seconded to approve the rules, incorporating the discussed changes, as proposed. The motion carried unanimously.

Approved Exam Provider Review: This topic was tabled for the next meeting.

Delegated Authority Review: A motion was made and seconded to continue the Delegation of Authority Documents for Felony Exemptions and Case Closures. The motion carried unanimously.

Apprenticeship Program Annual Update: This topic was tabled for the next meeting.

Drinking Water Advisory Committee: Chair Bryson Ellsworth will remain the representative for the Division on the Drinking Water Advisory Committee.

Continuing Education Requirements: This topic was tabled for the next meeting.

Public Comment: There were no public comments.

EXECUTIVE SESSION – APPLICATION(S)

A motion was made and seconded for the Board to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. Roll call: Chair Ellsworth-Aye, Vice-Chair McVey-Aye, Board Member Henry-Aye, Board Member Marine-Aye and Board Member Summers-Aye. The motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit executive session. The motion carried unanimously.

MOTION(S) RESULTING FROM THE EXECUTIVE SESSION

Motion(s) re: Application(s): A motion was made and seconded to approve application 1713363 pending receipt of additional information to be reviewed by a member of the Board. The motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:49 PM.