



State of Idaho

Division of Occupational and Professional Licenses Damage Prevention Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Draft Minutes of 09/18/2025

Board Members	Stephen Boorman, Chair	Division Staff	Amy Lorenzo, Executive Officer
Present:	Jeff Brooks	Present:	Gus Tate, Legal Counsel
	Curtis Reno		Amanda Lee, Board Support Spec.
	Michael Kimmel		
	Merrill Quayle		
	Julie Maki		
	Blake Seamons		
	Renee Vogelpohl		

Board Members Evan Powers, Vice-Chair
Absent:

The meeting was called to order at 9:02 AM by Chair Stephen Boorman.

Approval of 06/26/2025 Minutes

A motion was made and seconded to approve the June 26, 2025 minutes. The motion carried unanimously.

DIVISION BUSINESS

Financial Review: Executive Officer (EO) Amy Lorenzo presented the 2025 Fiscal Year Financial Report to the Board. The 2025 Fiscal Year Financial Report with grant funds identified, the 2026 Fiscal Year Quarter One Financial Report, and a historical report on Ten Cent funds will be provided at the next meeting.

Open Meeting Law Training: Legal Counsel Gus Tate presented the Open Meeting Law Training, reviewing the requirements for all meetings of appointed Boards and Committees of Idaho.

An update on AI notetaking will be provided to the Board at the next meeting.

Notice of Violation (NOV) Activity Report: The Division is working to stay within the 30-day processing timeline for notices. A NOV Report will be provided at the next meeting.

BOARD BUSINESS

2026 Board Meeting Dates: The proposed 2026 meeting dates are February 12th, May 13th, July 16th, and October 29th.

Damage Prevention and Safety Summit: EO Lorenzo provided a status update for the October 30, 2025 Damage Prevention and Safety Summit at the State of Idaho Chinden Campus.

Safety Summit Attendance: A motion was made and seconded to send no more than five (5) Board Members to the State of Idaho 2025 Damage Prevention and Safety Summit. The motion carried unanimously.

Education and Outreach Summary: EO Lorenzo presented the education report which included the 2024 DIRT Report for Idaho, a summary of the 2025 events attended by Education and Training Specialist Jeannien DeWitt the proposed agenda for the State of Idaho Damage Prevention and Safety Summit, and the funding requests for the 2025 State Damage Prevention Grant and 2025 One Call Grant.

Future Training Needs Discussion: The Board discussed a request to provide education courses to Homeowners Associations. This topic will be discussed at the next meeting.

Legislative Update: The Board does not have any active legislation for the 2026 Legislative Session. EO Lorenzo confirmed that any legislation proposed during the 2026 session that affects the Board will be discussed as they arise.

Executive Order Discussion: EO Lorenzo reviewed [Executive Order No. 2025-05](#) and added that as of September 18, 2025, the Division has not received any formal direction from the Governor's office.

Public Comment: There were public comments.

ADJORNMENT

There being no further business, the meeting was adjourned at 11:21 AM.