



State of Idaho

Division of Occupational and Professional Licenses Idaho Barber and Cosmetology Services Licensing Board

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Board Meeting Minutes of 09/15/2025

Board Members Present: Debra Thompson, Chair
Thomas Grimsman
Mandie Abel
Wendy Rucker
Lindy High
Ryan Evans

Division Staff: Allegra Earl, Executive Officer
Greg Loos, General Counsel
Skip Liddle, Investigations Program Manager
Steve Hogue, Investigations Supervisor
Lindsay Guille, Licensing Supervisor
Jennifer Strout, Investigator
Orin Duffin, Health Professions Program Director
Dyan Durham, Board Support Specialist

Others Present: Eric Nelson, Board Prosecutor

The meeting was called to order at 9:08 AM by Debra Thompson.

Approval of Minutes

A motion was made and seconded to approve the 06/16/2025 minutes. The motion carried unanimously.

Introductions

Ryan Evans introduced himself as the new Board member.

Public Comment

No public comment was made.

DIVISION BUSINESS

Public Member Training: Mr. Loos presented training to the Board on the role and importance of public members appointed to regulatory boards.

Financial Update: Ms. Earl presented the Board's financial report for the fourth quarter of FY2025, which indicated that the Board had a cash balance of \$2,789.64 as of June 30, 2025.

BOARD BUSINESS

Board Elections: A motion was made and seconded to re-elect Debra Thompson as the Board chair and Thomas Grimsman as the Vice chair. The motion carried unanimously.

Negotiated Rulemaking: Mr. Loos presented the rules that will be published in the October Administrative Bulletin. A motion was made and seconded to adopt the rules presented as proposed, to direct staff to publish proposed rules in the upcoming bulletin, to authorize the Board Chair to determine if any substantive comments are received during the public comment period, and to move the rules to pending if no substantive comments are received. The motion carried unanimously.

Lifestyle Injectables Update: Ms. Abel, who also sits on the Interprofessional Advisory Committee on Lifestyle Injectables (IACLI), reported that the committee is still new and in the process of creating delegation protocols.

Mr. Duffin, IACLI Executive Officer, expressed that the Committee is open to working with outside stakeholders and appreciates feedback. The Committee's goal is not to overregulate businesses while still maintaining the public's safety by making sure each Board follows the rules and statutes. He invited the public to attend the next meeting, tentatively scheduled for November 21, 2025.

Reschedule December Board Meeting: The Board discussed rescheduling the next Board meeting due to the Thanksgiving holiday. After discussion, it was agreed upon to leave the December 1, 2025, meeting as scheduled.

Delegated Authority: Ms. Earl reviewed the authorities delegated by the Board to staff and individual Board members. A motion was made and seconded to affirm the delegated authority as presented. The motion carried unanimously.

Licensing Report: Ms. Guille presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. Thompson, aye; Mr. Grimsman, aye; Ms. Abel, aye; Ms. Rucker, aye; Mr. Evans, aye; and Ms. High, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case numbers 1617165 and 1691623. The motion carried unanimously.

A motion was made and seconded to close case numbers 1704820 and 1666998 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to authorize the prosecuting attorney to negotiate a Stipulation and Consent Order in case numbers 1647869, 1721622, 1607105, 1631330, 1384708, 1422968, 1443293, 1479343, 1509265, 1537876, 1678039, 1688345, 1715648, and 1744010, with the terms discussed in executive session, and to authorize the Board chair to sign on behalf of the Board. The motion carried unanimously. Case number 1714249 had one dissenting vote.

A motion was made and seconded to authorize negotiation of an agreement in lieu of discipline with terms discussed in executive session for case numbers 1179789, 1269856, 1269874, 1289345, 1348728, 1419878, 1448235, 1674370, 1712191, 1716426, and 1720325, and to authorize the Executive Officer to approve on behalf of the Board. The motion carried unanimously.

Applications

A motion was made and seconded to approve applications 1833567 and 1808123. The motion carried unanimously.

A motion was made and seconded to approve with conditional licensure under Idaho Code 67-9411(3) applications 1821893, 6771063, 1789036, and 6061970. The motion carried unanimously.

A motion was made and seconded to direct staff to inform the enquirer for case number 1613860 that their criminal history would not preclude them from licensure. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 3:28 PM.

The next meeting is on 12/01/2025.