



State of Idaho

Division of Occupational and Professional Licenses

Idaho Board of Nursing

BRAD LITTLE
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Board Meeting Minutes of 07/18/2025

Board Members Present:	Deena Rauch, DNP, RN – Chair Kara Mahannah, LPN Michelle Anderson, DNP, APRN Kristi Hofhine, RN Sara Gibbons, PhD, RN Troy Allbright, RN Megan Reichle, RN Katy Rawlins, LM Andrea Roltgen, LM Gus Powell, APRN	Division Staff:	Orin Duffin, Executive Officer Russ Spencer, General Counsel Kim Aksamit, Licensing Program Manager Skip Liddle, Investigations Program Manager Mike Celeste, Investigations Supervisor Candace Villarreal, Board Support Specialist
		Others Present:	Joan Callahan, Board Prosecutor

Board Members Absent:
Christine Main, LPN

The meeting was called to order at 8:30 AM by Dr. Rauch.

Approval of Minutes

A motion was made and seconded to approve the 04/17/2025 minutes. The motion carried.

DIVISION BUSINESS

Financial Update: Mr. Duffin presented the financial report for the fourth quarter of the fiscal year and encouraged questions from the Board members. The financial report indicated that the Board had a cash balance of \$3,475,997.87 as of July 11, 2025.

HPRP Update: The Board reviewed the 2025 HPRP report, which covered deidentified data including active participants, successful HPRP graduates, total number of nurses enrolled, referral sources, relapse detection metrics, program promotion, and networking efforts.

BOARD BUSINESS

Board Elections: A motion was made and seconded to re-elect Dr. Rauch as Board Chair, and to elect Ms. Mahannah as Vice-Chair. The motion carried.

Idaho Code Clean Up Proposals (House Bill 14) Mr. Spencer explained the purpose of the Idaho Code Clean Up Act, enacted this year as House Bill 14. It is a targeted clean-up of obsolete, outdated, and unnecessary language that has accumulated in statute. The purpose is not to reexamine legislative intent, make major policy changes, or overhaul the statutes. The Division is responsible for making a review of all code sections relevant to the Boards, identifying sections

that have become obsolete, outdated, or unnecessary and so could be repealed or modified, and provide a report by September 1, 2025, to the Legislature. Mr. Spencer stated that the legal team had completed its initial review of the Board's practice acts and presented the Board with a draft of proposed changes. These changes will not be presented as Executive Agency Legislation (EAL) for the upcoming legislative session but will be incorporated into the report.

Conference Attendance Reports and Requests: The Board discussed attendance at upcoming conferences. A motion was made and seconded to support upcoming travel as presented. The motion carried.

Public Comment: Dr. Rauch opened the meeting for public comments.

Ms. Barbara Rawlins, LM, representing the Idaho Midwifery Council, expressed appreciation to the Board for reviewing and considering the input regarding the upcoming House Bill 14 Legislative Report.

Ms. Jennie Brumfield, Nurse Educator at Idaho State University and President of the CNEL, volunteered to gather stakeholder input should there be a future opportunity for the Board to review oversight of educational programs.

EXECUTIVE SESSION

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider records related to a licensee's ability to obtain or retain a license, which is exempt from public disclosure. The vote was: Ms. Mahannah, aye; Dr. Anderson, aye; Ms. Hofhine, aye; Dr. Gibbons, aye; Mr. Allbright, aye; Ms. Reichle, aye; Ms. Rawlins, aye; Ms. Roltgen, aye; Mr. Powell, aye; and Dr. Rauch, aye. The motion carried.

A motion was made and seconded to exit executive session. The motion carried.

BOARD DISCIPLINE:

A motion was made and seconded to close case numbers:1499756; and 1631121. The Motion carried.

A motion was made and seconded to close with a letter of concern case numbers:1654953; and 1686185. The motion carried.

A motion was made and seconded to authorize the Board prosecutor to negotiate an agreement in lieu of formal discipline with the terms discussed in executive session and authorize the executive officer to approve on behalf of the Board for case number:1572335. The motion carried.

A motion was made to authorize negotiation of a stipulation and consent order with the terms discussed in executive session for case number: 1613275.The motion carried.

A motion was made and seconded to authorize the Board prosecutor to file an administrative complaint regarding case number: 1386427. The motion carried.

A further motion was made and seconded to allow the Board prosecutor to proceed with the filing of an administrative complaint should any of the negotiations fail or expire. The motion carried.

APRN RECOMMENDATIONS

A motion was made and seconded to close case number:1543401. The motion carried.

A motion was made and seconded to authorize the Board prosecutor to negotiate an agreement in lieu of formal discipline with the terms discussed in executive session and authorize the executive director to approve on behalf of the Board for case numbers:1363900; and 1429926. The motion carried.

MID-AC RECOMENDATIONS

A motion was made and seconded to authorize the Board prosecutor to negotiate an agreement in lieu of formal discipline with the terms discussed in executive session and authorize the executive director to approve on behalf of the Board for case number: 1589095. Ms. Hofhine opposed the motion and requested her dissent noted. The motion carried.

APPLICATIONS:

A motion was made and seconded to approve application number: 1578779. The motion carried.

IMPACT OF CRIMINAL CONVICTION INQUIRIES:

A motion was made and seconded to send a letter that the conviction as declared does not disqualify licensure regarding case numbers:1623160; and 1729417. The motion carried.

MONITORING

The Board reviewed one (1) monitoring case. No action was taken.

Adjourn

There being no further business, the meeting was adjourned at 2:08 PM.

The next meeting is on 10/23/2025.