



## State of Idaho

### Division of Occupational & Professional Licenses

### Real Estate Commission

## Real Estate Licensing & Certification Policies for Military Persons

### FEE EXEMPTION

*Under Idaho statute, individuals who are actively engaged in military services are exempt from the payment of any fee associated with applying for licensure or certification. During the period of such engagement (and for six (6) months following the discharge from service), the individual is not required to renew the license or certification.*

*If a licensee's active military duty causes their license to lapse or expire, they should contact the Division of Occupational & Professional Licenses (DOPL) upon their return to reinstate it. The individual will not be required to pay a license or certification renewal fee, complete continuing education requirements, or file a renewal application.*

*DOPL is authorized to expedite license and certification applications for an individual who is a current member of the military, an honorably discharged former member of the military, a veteran of the military, or a spouse of any such person, if so indicated on the application.*

### LICENSURE BY ENDORSEMENT – MILITARY PERSONS, VETERANS, & SPOUSES

*Under Idaho Code 67-9406, DOPL shall grant licensure by endorsement to eligible individuals within no more than fifteen (15) business days after a receipt of an accurate and complete application from a qualifying person, which includes all required documentation. For purposes of this policy, a qualifying person is as a member of the military, a former member of the military after discharge under honorable conditions, a veteran, or a spouse of any such person, who possesses current, valid, and unrestricted licensure in another state, district, or territory of the United States, or in any branch of the armed forces or the national guard. Applications for licensure by endorsement are exempt from payment of the initial license application fee.*

*To be eligible for licensure by endorsement under this section, an applicant **MUST**:*

- Submit an application to DOPL for the relevant license that is equivalent to their active license in another state or jurisdiction*
- Complete the Idaho portion of the license examination*
- Submit to a fingerprint-based background check*
- Provide proof of their status as a member of the military, a former member of the military after discharge under honorable conditions, a veteran, or a spouse of any such person.*
- Provide proof of their current **active and unrestricted** licensure in another state, district, or territory of the United States, or in any branch of the armed forces or the national guard*

*Applicants for licensure by endorsement must disclose all current, pending, or subsequent disciplinary proceedings related to their licensure in any other jurisdiction or military branch. DOPL retains discretion to withhold, revoke, or place conditions on the license by endorsement based on such proceedings or related information. Failure to disclose such proceedings is grounds for DOPL to take action on the license.*

*All applicants granted licensure under this section are subject to Idaho laws regulating their practice and the jurisdiction of DOPL.*