



State of Idaho
Division of Occupational and Professional Licenses
Board of Medicine

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Board Minutes of 08/28/2025

Board Members Present: Guillermo Guzman, MD –Chair
Christian Zimmerman, MD
Thomas Neal, MD
Jared Morton, MD
Joshua Durham, DO
Michele Chadwick, Public Member
Nathan Thompson, PA
Col. William Gardiner, ISP Director

Division Staff: Nicki Chopski, Executive Officer
Russ Spencer, General Counsel
Orin Duffin, Health Professions Program Director
Skip Liddle, Investigations Program Manager
Mike Celeste, Investigations Supervisor
Katie Stuart, Bureau Chief, Admin.
Candace Villarreal, Board Support Specialist

Board Members Absent: Sarah Curtin, MD
Jodi Vanderpool, Public Member

Others Present: Joan Callahan, Board Prosecutor

The meeting was called to order at 8:33 AM by Guillermo Guzman, MD.

Introductions:

An introduction of the new Board members to current members and staff was conducted.

Approval of Minutes:

A motion was made and seconded to approve the 05/22/2025 minutes. The motion carried.

DIVISION BUSINESS

Board Training-Open Meeting Law: Mr. Spencer presented information on open meeting law requirements.

Financial Update: Dr. Chopski presented the financial report for the fourth quarter of the fiscal year and invited questions from the Board members. The Board's financial report indicated that the Board had a cash balance of \$6,499,005.99 as of 7/14/2025.

Health Professionals Recovery Program (HPRP) Update: Katie Stuart provided an update on the HPRP program to the Board. Ms. Stuart stated that twenty-five (25) participants are currently enrolled in the program and seven (7) of those participants are monitored by other states. She informed the Board that they have seen a decrease in participants since COVID across all professions due to workforce shortages and that emails are sent to acknowledge sobriety birthdate milestones. She also stated that "Connection with a Cure" scholarship programs are available for those who cannot afford to participate. Ms. Stuart spoke to the Board about participation in booths at various events to provide information about the program and that in June, she visited all the support groups through HPRP.

BOARD BUSINESS

Idaho Code Clean Up Proposals (House Bill 14): Mr. Spencer explained the purpose of the Idaho Code Clean Up Act, enacted this year as House Bill 14. It is a targeted clean-up of obsolete, outdated, and unnecessary language that has accumulated in statute. The purpose is not to reexamine legislative intent, make major policy changes, or to overhaul the statutes. The Division is responsible for making a review of all code sections relevant to the Boards, identifying sections that have become obsolete, outdated, or unnecessary and so could be repealed or modified, and making a report to the Legislature by September 1, 2025. Mr. Spencer stated that the legal team had completed its review of the Board's practice acts and presented the Board with drafts of the proposed changes. These changes will not be presented as Executive Agency Legislation (EAL) for the upcoming legislative session but will be incorporated into the report.

Executive Agency Legislative Proposals (EALS): Dr. Chopski and Mr. Spencer provided an overview of the legislative proposals from executive agencies anticipated for the 2026 session. Among these, three items are pertinent to the Board of Medicine: a comprehensive discipline bill, an update to the Controlled Substances Act, and a proposal to incorporate podiatry practice within the board's governing framework. Stakeholder engagements have been constructive, and draft documents are currently in the finalization stage.

Committee Appointments: The Board reviewed applications for appointment of Physician Assistant (PA) members to the Idaho Physician Assistant Advisory Committee (PAAC). Following discussion, a motion was made and seconded to appoint Jamie Carter to the open PA position. The motion carried.

The Board reviewed an application for re-appointment of a Physician Member to the Committee on Professional Discipline (COPD). Following discussion, a motion was made and seconded to re-appoint Dr. Kathleen Sutherland. The motion carried.

Ms. Chadwick reported on the Idaho Interprofessional Advisory Committee on Lifestyle Injectables structure and meetings. The Board then reviewed appointments to that committee, and a motion was made and seconded to appoint Dr. Morton and Dr. Durham to the committee. The motion carried.

Position Statement Review-Respiratory Equipment, Supplies and Medications: Mr. Duffin presented the proposed position statement recommendations from the Allied Health Advisory Board. The Board reviewed the guidance document to confirm its continued relevance and alignment with current practice standards. The Board heard public comment. Following discussion, a motion was made and seconded to approve the draft recommendation with changes as discussed, and for Dr. Morton to review the document for final approval to have the document published on the Idaho Division of Occupational and Professional Licenses website. The motion carried.

Delegated Authority Document Review: After reviewing the existing delegated authority document, a motion was made and seconded to authorize the authorities as written and to publish the document with the current review date on the Idaho Division of Occupational and Professional Licenses website. The motion carried.

Conference Attendance and Updates: The Board discussed attendance at upcoming conferences. A motion was made and seconded to support upcoming board travel as presented. The motion carried.

EXECUTIVE SESSION

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(f) to discuss pending litigation with legal counsel and Idaho Code § 74-206(1)(d) to consider records related to a licensee's ability to retain a license, which is exempt from public disclosure. The vote was: Dr. Zimmerman, aye; Dr. Neal, aye; Dr. Morton, aye; Dr. Durham, aye; Ms. Chadwick, aye; Mr. Thompson, aye; Col. Gardiner, aye; and Dr. Guzman, aye. The motion carried.

A motion was made and seconded to exit the Executive Session. The motion carried.

Recusals:

Dr. Guzman recused himself from case number: 1484951.

Committee on Professional Discipline (COPD):

Monitoring Cases: The Board reviewed the status of the cases under their oversight.

A motion was made and seconded that the Board of Medicine authorize the Board Prosecutor to file an administrative complaint in case number: 1128909. The motion carried.

A motion was made and seconded that the Board of Medicine authorize the Board Prosecutor to offer an amended agreement with the terms discussed in case number: 1129231. The motion carried.

A motion was made and seconded that the Board of Medicine close case number: 1267722. The motion carried.

Recommend Administrative Complaint:

A motion was made and seconded that the Board of Medicine accept the recommendation and authorize the Board Prosecutor to file an administrative complaint in case number: 1614453. The motion carried.

Recommend Close:

A motion was made and seconded that the Board of Medicine accept the recommendations and close case numbers: 1491185; 1548031; 1569114; 1577278; 1596992; 1603388; 1624367; 1687568 and 1693426. The motion carried.

Recommend Letter of Concern:

A motion was made and seconded that the Board of Medicine accept the recommendations and close with a letter of concern case numbers: 1469640; 1484951; 1573219; 1576867; and 1606058. The motion carried.

A motion was made and seconded that the Board of Medicine enter an agreement in lieu of discipline with the terms discussed regarding case number: 1626959. The motion carried.

A motion was made and seconded that the Board of Medicine close case number: 1662753. The motion carried.

Recommend Stipulation and Order:

A motion was made and seconded that the Board of Medicine accept the recommendation and enter a Stipulation and Order regarding case number: 1558227. The motion carried.

Physician Assistant Advisory Committee (PAAC):

Recommend Close:

A motion was made and seconded that the Board of Medicine accept the recommendation and close case number:1602655. The motion carried.

Agreement in Lieu of Discipline:

A motion was made and seconded that the Board of Medicine enter an agreement in lieu of discipline with the terms discussed regarding case number: 1582122. The motion carried.

Recommend Stipulation and Order:

A motion was made and seconded that the Board of Medicine accept the recommendation and enter a Stipulation and Order regarding case number:1568514. The motion carried.

Additionally:

A motion was made and seconded that the Board of Medicine accept the proposed stipulation and order regarding case number:1184578. The motion carried.

A motion was made and seconded to authorize the Board Prosecutor to file an administrative complaint should any negotiations expire or be rejected. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 3:38 PM.

The next meeting will be held on 11/13/2025.