



State of Idaho

Division of Occupational and Professional Licenses Idaho Board of Chiropractic Physicians

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Board Meeting Minutes of 05/30/2025

Board Members Present: William Higgins, D.C. - Chair
George Fiegel, D.C.
Howard Arrington, D.C.

Division Staff: Cesley Metcalfe, Executive Officer
Greg Loos, General Counsel
Skip Liddle, Investigative Unit Manager
Lizzie Kukla, Licensing Unit Supervisor
Christian Runnalls, Board Support Specialist

Board Members Absent: Cathy Hart
Joseph Betz, D.C.

Others Present: Eric Nelson, Board Prosecutor

The meeting was called to order at 9:00 AM by William Higgins, D.C.

Approval of Minutes

A motion was made and seconded to approve the 02/07/2025 minutes. The motion carried unanimously.

DIVISION BUSINESS

2025 Legislative Session Update: Ms. Metcalfe presented information on the following legislation:

- H0014 requires state agencies to review their titles and chapters of the Idaho Code for unnecessary, obsolete, and outdated provisions and to report to the Legislature by September 1, 2025, their recommendations for the removal of such provisions. This bill was signed by the Governor on February 7, 2025.
- H0107 prohibits the creation of a new license by rule or policy unless authorized by statute. This bill was signed by the Governor on March 13, 2025
- H0151 will provide objective information to the legislature and to the public on the number of complaints and disciplinary actions taken by Idaho licensing agencies. This bill was signed by the Governor on March 14, 2025.
- H0059 protects the conscience rights of healthcare professionals and healthcare entities. It protects them from being forced to participate in non-emergency procedures that would violate their sincerely held religious, moral, or ethical beliefs. This bill was signed by the Governor on March 19, 2025.
- H0110 This bill clarifies in statute that Medicaid will not limit practice authority conferred by the legislature and licensing boards, and that services covered by Medicaid can be provided by any legislatively-authorized provider who completes a Medicaid provider agreement. This bill was signed by the Governor on March 18, 2025

Ms. Metcalfe also presented information on HB0028, HB0029, HB0152, RS3180, S1056, and S1018.

Open Meeting Law Training: Mr. Loos gave a presentation on the Open Meeting Law.

Financial Update: Ms. Metcalfe presented the Board's financial report for the third quarter of FY2025, which indicated that the Board had a cash balance of \$21,697.98 as of March 31, 2025.

BOARD BUSINESS

Chiropractic Physicians Statute Review: The Board reviewed the recommended changes to the statute that will be made for H0014:

54-701- Short Title: Delete as redundant, unhelpful, and unnecessary.

54-701 – Legislative Intent: Strike as operationally unnecessary.

54-704(2)(c) – Chiropractic Practice: Strike “massology” as obsolete.

54-706(1) – State Board of Chiropractic Physicians Created: Strike board member term limits as an unnecessary burden.

54-706(4) – State Board of Chiropractic Physicians Created: Update compensation reference to Idaho Code § 59-509(p). Change the quorum of the Board from three members to a majority of the seated members.

54-707(1) – Powers and Duties: Delete as outdated because the Division performs these functions.

54-707(2) – Powers and Duties: Strike “examinations” as the Board does not conduct examinations.

54-707(3) – Powers and Duties: Strike unnecessary reference to chapter 52, title 67, Idaho Code.

54-707(4) – Powers and Duties: Strike language unnecessary to revoke or suspend a license.

54-707(7) – Powers and Duties: Delete as outdated and performed by DOPL.

54-707(8) – Powers and Duties: Delete as outdated and performed by DOPL.

54-707(9) – Powers and Duties: Delete as unnecessary.

54-707(10) – Powers and Duties: Delete as too broad in scope and unnecessary.

54-707(11) – Powers and Duties: Delete as outdated and duplicative of Idaho Code § 54-713.

54-707A(1)(a)(b)(c)(d)(e)(f)(g)(i) – Fees: Strike all language setting fee limits as outdated and duplicative of Idaho Code §§ 67-5224 and 67-5291.

54-707A(1)(h) – Fees: Delete as outdated because the Board doesn’t charge this fee.

54-707A(3) – Fees: Strike outdated language referencing board-dedicated fund account and other language relegated to DOPL.

54-709(1)(a) – Licensure by Written Examination: Strike unnecessary language regarding application forms being furnished by the Board.

54-710(1) – Licensure by Endorsement: Add language to allow for nonconsecutive practice of five of the past seven years to remove an unnecessary barrier to endorsement licensure.

54-710(2) – Licensure by Endorsement: Strike because no jurisprudence exams are being administered by the Board.

54-712(11) – Discipline by the Board – Grounds: Strike as an unnecessary reference to an existing statute. After discussion it was determined that this will likely not be included in the H0014 report as the language contains a distinction that should be retained.

54-713(1)(g) – Penalties and Reinstatement: Strike as obsolete and unnecessary.

54-713(1)(h) – Penalties and Reinstatement: Strike as the Board is not equipped or legally able to act as a civil court.

54-713(6) – Penalties and Reinstatement: Delete as unnecessary. Judicial review already exists.

54-717(2) – Certification in Clinical Nutrition: Delete as outdated.

54-717(5) – Certification in Clinical Nutrition: Change recertification requirements from three years to four years to align with biennial renewals.

Biennial Licensure Update: Ms. Metcalfe reviewed how the Division will update licenses on upcoming biennial renewal changes and presented delivery and engagement data from the emails sent to all licensees.

Continuing Education Provider Approval: Ms. Metcalfe and the Board discussed the rule change that goes into effect on July 1st, eliminating the automatic approval for national and state chiropractic associations as continuing education providers.

A motion was made and seconded to approve the Idaho Association of Chiropractic Physicians as a continuing education provider. The motion carried unanimously.

IACP Convention Presentation: Ms. Metcalfe stated that Dr. Betz gave a presentation at the 2025 Annual Idaho Association of Chiropractic Physicians Convention that was individually approved by each Board member via email prior to the presentation. She asked that a motion be made to retroactively approve Dr. Betz speaking on behalf of the Board at the Convention.

A motion was made and seconded to approve Dr. Betz representing the Board at the Idaho Association of Chiropractic Physicians Convention. The motion carried unanimously.

Conference Updates and Reports: Ms. Metcalfe gave a summary of the Federation of Chiropractic Licensing Boards FCLB conference, describing the presentation on the upcoming pipeline shortage and what can be done about it. She stated that a competency-based education approach was discussed to address the pipeline issue. Ms. Metcalfe stated that Ethics and Boundaries Assessment Services (EBAS) was presented as an option for the Board to use instead of formal discipline on a license for ethical or boundary infractions.

Conference Attendance Requests: A motion was made and seconded to send up to two people to the FCLB District IV Meeting and the Part IV Examination. The motion carried unanimously.

Licensing Report: Ms. Kukla presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-

106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dr. Higgins, aye; Dr. Arrington, aye; and Dr. Fiegel, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Application

A motion was made and seconded to grant a waiver of Rule 101.a.1 for application 1618755 under Idaho Code § 67-5230(2)a. The motion carried unanimously.

A motion was made and seconded to approve the continuing education course and allow the renewal to go forward. The motion carried unanimously.

Discipline

A motion was made and seconded to table discipline pending receipt of information, table any renewal applications until receipt of information, communicate with the licensee, and continue internal investigations as discussed in executive session for case numbers 1512372 and 1584679. The motion carried unanimously.

A motion was made and seconded to close case number 1577608. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 11:14 AM.

The next meeting is on 08/08/2025.