



State of Idaho

Division of Occupational and Professional Licenses Idaho Electrical Board

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Draft Minutes of 10/29/2025

Board	Rick Stark, Chair	Division	Amy Lorenzo, Executive Officer
Members	Jim Marchetti, Vice-Chair	Staff	Kolby Reddish, Lead Legal Counsel
Present:	Chad Fields	Present:	Steve Greene, Electrical Program Mgr.
	Josh Madsen		Melissa Ferguson, Education Prog. Sup.
	Jeff Bradley		Charlotte Kovac, Board Support Spc.
	Alex Owens		
	Paul Cook		
	Casey Wilson		

The meeting was called to order at 9:00 AM MT by Chair Rick Stark.

Approval of 08/12/2025 Minutes:

A motion was made and seconded to approve the August 12, 2025 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Financial Report: Executive Officer (EO) Amy Lorenzo presented the Fiscal Year 2026, Quarter 1, Financial Report and the 5-year cash balance projections to the Board.

Open Meeting Law Training: Lead Legal Counsel Kolby Reddish presented the Open Meeting Law Training, reviewing the requirements for all meetings of appointed Boards and Commissions of Idaho.

Exam Update: Education Program Specialist (EPS) Melissa Ferguson presented the Exam Update which included the following topics:

- DOPL staff met with National Association of State Contractors Licensing Agencies (NASCLA) to discuss problematic exam questions and low pass rates. With the update to the 2023 National Electrical Code and the removal of the problematic questions, the pass rates for the NASCLA exam have increased but remain low.
- The DOPL Education team has been working with subject matter experts and PSI to develop the Idaho State Journeyman and Master Electrician exams. The exams have been approved and will go live on December 1, 2025.
- On November 1, 2025 the exam voucher email will be sent to those who have taken the NASCLA Journeyman and Master Electrician Exams but did not pass.
- All in-house exams will be transferred to PSI. The Electrical Contractor and Unlimited Electrical Contractor exams have already transitioned to PSI and went live on October 1,

2025. The Electrical Limited Installer, Solar Photovoltaic, and Electrical Limited Installer Limited Energy exams will go live in January 2026. The remaining exams will be moved by February 2026.

Executive Order: EO Lorenzo reviewed [Executive Order 2025-05](#) with the Board.

BOARD BUSINESS

2026 Calendar Meeting Dates: A motion was made and seconded to approve the following 2026 Calendar dates: January 28, April 29, August 19, and October 28. The motion carried unanimously.

License Base Report: EO Lorenzo presented the Fiscal Year 2025 License Base Report. EO Lorenzo highlighted that while DOPL has not received any residential electrician applications so far, the Board should consider setting residential electrician state standards at the next meeting, EO Lorenzo and EPS Ferguson will gather information on other states' standards for residential electrician licenses, educational programs and exams and will present the data at the next meeting.

NOV Report: EO Lorenzo presented the July 1, 2025 to October 27, 2025 Notice of Violations Report noting that the largest number of violations was found to be unsupervised apprentices.

NERA Conference Report: Idaho hosted the National Electrical Reciprocal Alliance (NERA) with the aim of providing collaboration opportunities while protecting the integrity of the trade. EO Lorenzo will have a report at the next meeting on the reciprocal status with surrounding states as well as providing a list of participating states.

WECA Apprenticeship Program: A motion was made and seconded to approve the Western Electrical Contractors Association Apprenticeship Program. The motion carried unanimously.

Master Electrician/Journeyman License Renewals: The development team is in the process of building the auto-renewal capability within the licensing system.

Reciprocity Process: The reciprocity process was discussed during the NERA Conference Report topic.

Public Comment: There were no public comments.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:29 AM.