



State of Idaho

Division of Occupational and Professional Licenses Outfitters and Guides Licensing Board

BRAD LITTLE
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Board Meeting Minutes of 09/04/2025

Board Brad Compton - Chair
Members Tammy Overacker
Present: Kenneth Long
Carl Rey
Lonnie Allen

Division John Price, Executive Director
Staff: Greg Loos, General Counsel
Zac Clifford, OGLB Program Coordinator
Allegra Earl, Licensing Unit Manager
Skip Liddle, Investigative Unit Manager
Steve Hogue, Investigative Unit Supervisor
Kevin Steiner, Investigator
Christian Runnalls, Board Support Specialist

Others Eric Nelson, Board Prosecutor
Present:

The meeting was called to order at 9:00 AM by Brad Compton.

Introductions: Mr. Price introduced the DOPL staff and Board members present.

Approval of Minutes

A motion was made and seconded to approve the 05/23/2025 minutes. The motion carried unanimously.

PUBLIC COMMENT

Louise Stark requested that the Board replace the term “cooperate” with “coordinate” under subsection e of the powers and duties of the Board regarding federal agencies and their work with the state. She also stated that the request and authorization form needs a clearer and accurate definition in the rules. Other agencies say it constitutes notice and a supplemental permit. She also stated that the administration of the form needs to be reviewed.

Adam Bass, Boise River Outdoor Opportunities, requested that the B01C section be added back into the proposed changes as an opportunity for outfitting and public natural resource enjoyment. He stressed that conservation education can be given if this section were open to outfitted trips.

Randall Eggert, Boise River Outdoor Opportunities, stated his support of adding the B01C section on the Boise River. He stated the benefits this would have for tourists and public enjoyment of Boise’s natural resources. He stated that opening this section of the river will help further conservation education for guests and visitors.

Jeff Bitton, President of the Idaho Outfitters and Guides Association (IOGA), thanked Mr. Clifford for the presentation on tag designation he will give during the meeting today.

Erik Weiseth, Executive Director of IOGA, welcomed Mr. Rey to the Board. Mr. Weiseth invited all Board members and staff to the IOGA meeting in December and stated that the Board’s presence last year

was a positive experience for licensees. He stated the IDFG email sent to all licensees in July, clarifying where operating areas are, was good information, but the process could have been better. He encouraged the Board to make its disciplinary matrix public. Mr. Weiseth asked the Board to clarify specific language in the disciplinary matrix. Mr. Loos clarified that the specific language originates from the code. He also recommended language for the SA8 boundary definition.

DIVISION BUSINESS

Public Member Training: Mr. Loos presented training to the Board on the role and importance of public members appointed to regulatory boards.

Financial Update: Mr. Price presented the Board's financial report for the quarter of FY2025, which indicated that the Board had a cash balance of \$426,573.50 as of June 30, 2025.

BOARD BUSINESS

Board Elections: A motion was made and seconded to re-elect Mr. Compton as the Board Chair and elect Ms. Overacker as the Vice Chair. The motion carried unanimously.

IDFG Presentation – Rick Ward: Rick Ward, Idaho Department of Fish and Game (IDFG), gave a presentation on non-resident tag limits in general, capped, and uncapped hunts, outfitter allocation in general, capped, and uncapped deer and elk hunts, the non-resident tag draw timeline, and IDFG rule changes.

Tag Designation Training: Mr. Clifford gave a presentation on tag designation, educating the Board on the calculation steps to designate tags that IDFG for outfitter use.

Tag Designation: Mr. Clifford presented the 2026 deer and elk uncapped hunts designations. Mr. Clifford stated that unit 36 regular deer and unit 18 white-tailed deer has two outfitters who have not reinstated their licenses, and there are alternate calculations for those hunts based on whether they reinstate their licenses.

A motion was made and seconded to designate the tags as presented by staff and to adopt alternate designations for unit 36 regular deer and unit 18 white-tailed deer, based on outfitter reinstatements. The motion carried unanimously.

Outfitters and Guides Statute Review Report: Mr. Loos presented the report submitted to the legislature in response to HB0014.

Open Opportunity – Little Salmon River: Mr. Price stated that three outfitter applications for the new opportunity on the Little Salmon River (LS1) section will now be selected by the new open opportunities process. Following the discussion, the Board used the approved open opportunity scorecard, scored all three applicants, and determined that two of the three applicant outfitters met all objective qualifications.

A motion was made and seconded to approve the two outfitter applications with all requirements met and grant them licensure on the LS1. The motion carried unanimously.

Negotiated Rulemaking Discussion: Mr. Loos reviewed the process for negotiated rulemaking and gave an update on the status of the Board's proposed rule changes.

Standardized Disciplinary Matrix: Mr. Liddle presented a proposed disciplinary matrix documenting suggested monetary fines and disciplinary actions for violations of the Board's laws and rules, and stated that it is a guideline. However, the Board would still have discretion to take different actions. He stated

that the matrix will help standardize and promote consistency with the Board's discipline actions. The Board discussed changes to the matrix for multiple offenses and license probation. Following the discussion, the Board directed staff to move forward with this document with the changes discussed.

Enforcement Update: Mr. Steiner gave an enforcement update, summarizing his involvement with IDFG to conduct license checks, including where the checks were conducted. He stated he uses these opportunities to educate licensees. He also discussed the difficulties coordinating schedules with IDFG to conduct the checks. He stated the interactions with outfitters and guides have been positive. He also stated he passes information from state and federal agencies about unlicensed outfitting to IDFG.

Work Plan Update: Mr. Price gave an update on the work plan. He reviewed items and tasks that have been completed.

Delegated Authority: Mr. Price reviewed the delegated authority the Board has granted to Division staff and individual board members.

A motion was made and seconded to affirm the delegated authority items as presented and delegate authority to staff to deny requests that do not meet the minimum hardship requirement set in the rule. The motion carried unanimously.

Licensing Report: Ms. Earl presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Mr. Compton, aye; Ms. Overacker, aye; Ms. Allen, aye; Mr. Long, aye; and Mr. Rey, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case numbers 1739949, 1623164, and 1779501 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to close case number 1696641. The motion carried unanimously.

A motion was made and seconded to authorize the prosecuting attorney to negotiate a Stipulation and Consent Order in case numbers 1739620, 1742237, 1694014, 1693817, 1574600, 1583572, 1711289, 1419412, 1624211, 1737836, 1776865, and 1716552 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously. Ms. Overacker recused herself from case number 1624211.

Applications

A motion was made and seconded to table applications 1806931 and 1787875 pending receipt of additional information. The motion carried unanimously.

A motion was made and seconded to approve application 1768381. The motion carried unanimously.

A motion was made and seconded to approve conditional licensure for applications 1759792 and 1691263 under Idaho Code § 67-9411(3). The motion carried unanimously. Ms. Overacker recused herself from application 1691263.

A motion was made and seconded to deny application 1752962. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 5:39 PM.

The next meeting is on 11/19/2025.