



# State of Idaho

## Division of Occupational and Professional Licenses

### Idaho Board of Nursing

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

### Board Meeting Minutes of 10/23/2025

<b>Board Members Present:</b>	Deena Rauch, DNP, RN – Chair Kara Mahannah, LPN Michelle Anderson, DNP, APRN Kristi Hofhine, RN Sara Gibbons, PhD, RN Troy Allbright, RN Katy Rawlins, LM Andrea Roltgen, LM Gus Powell, APRN Valentin Garcia, Public Member	<b>Division Staff:</b>	Nicki Chopski, Executive Officer Russ Spencer, General Counsel Skip Liddle, Investigations Program Manager Mike Celeste, Investigations Supervisor Candace Villarreal, Board Support Specialist
<b>Board Members Absent:</b>	Megan Reichle, RN	<b>Others Present:</b>	Joan Callahan, Board Prosecutor

The meeting was called to order at 8:30 AM by Dr. Deena Rauch.

#### Approval of Minutes

A motion was made and seconded to approve the 07/18/2025 minutes. The motion carried.

#### DIVISION BUSINESS

**Financial Update:** Dr. Chopski presented the financial report for the first quarter of fiscal year 2026 and encouraged questions from the Board members. The financial report indicated that the Board had a cash balance of \$5,341,501.38 as of October 10, 2025.

**Board Training-Open Meeting Law:** Mr. Spencer presented information on open meeting law requirements.

#### BOARD BUSINESS

**Idaho EMS Advisory Committee (EMSAC) Delegate Selections:** A motion was made and seconded to nominate Kristi Hofhine to serve on the EMSAC Committee. The motion carried.

**Ethics Boundaries Assessment (EBAS) Services Presentation:** Bradley Guye, EBAS Business Development Manager, made a presentation regarding ethical decision making and assessment services offered and then stood for questions from the Board.

**Nursing Courses for LPN Equivalency:** Dr. Chopski presented an overview of the LPN Licensure by Equivalence Course Evaluation form and noted that feedback from Idaho

educational institutions was solicited and received through the Idaho Nursing Collaborative, including considerations regarding impacts to the practice roles of Registered Nurses versus Licensed Practical Nurses. Dr. Rauch then opened the floor to public comment, and received remarks from Dr. Teresa Stanfill, Executive Director of the Idaho Center for Nursing, who highlighted the benefits of the program, such as enhanced testing experience and the opportunity to acquire practical learning and enhanced earning in the LPN field. Additionally, a comment was received by Sydney Taylor, concerning the first eight items on the form and the semesters during which those courses are offered. Subsequently, the Board reviewed the Practical Nurse Licensure by Equivalence Course Evaluation Form, as well as Idaho licensing data for the fiscal year 2025 and through September of fiscal year 2026. A motion was made and seconded to approve the course evaluation form with the updates discussed. The motion carried.

**Impact of Legislative Session Regarding Nursing Delegation (MA's and LPN's):** Dr. Chopski delivered a presentation regarding successful delegation recently presented at the 2025 Leap East Conference held in Pocatello, Idaho. She stated that the presentation will also be featured at the upcoming Leap West Conference to be held in Boise, Idaho. The presentation focused on the principles of effective delegation and decision-making models, including expectations for delegation tasks. Impact of House Bill (HB) 289 regarding CRNA qualifications, HB 89 related to LPNs, HB 327 concerning delegation, and IC § 54-1421 were also reviewed. Dr. Chopski stood for questions and received comments and direction. The Board was supportive of the approach of staff.

**Review of Delegated Authority:** After reviewing the existing delegated authority (DA) document which included requests for updates, a motion was made and seconded to authorize the DA document as presented. The motion carried.

**Conference Attendance Reports and Requests:** The Board discussed attendance at upcoming conferences. A motion was made and seconded to support upcoming travel as presented. The motion carried.

**Public Comment:** Barbara Rawlings LM, representing the Idaho Midwifery Council, provided a thank you to the Board and staff for public participation in meetings.

## **EXECUTIVE SESSION**

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider records related to a licensee's ability to obtain or retain a license, which is exempt from public disclosure. The vote was: Ms. Mahannah, aye; Dr. Anderson, aye; Ms. Hofhine, aye; Dr. Gibbons, aye; Mr. Allbright, aye; Ms. Rawlins, aye; Ms. Roltgen, aye; Mr. Powell, aye; Mr. Garcia, aye; and Dr. Rauch, aye. The motion carried.

A motion was made and seconded to exit executive session. The motion carried.

## **BOARD DISCIPLINE:**

A motion was made and seconded to close with a letter of concern case number:1692347. The motion carried.

**APRN RECOMMEND AGREEMENT IN LIEU OF DICIPLINE:**

A motion was made and seconded to accept the recommendation and enter into an agreement in lieu of formal discipline with the terms discussed in executive session and authorize the executive officer to approve on behalf of the Board for case number:1626633. The motion carried.

**MID-AC RECOMMEND AGREEMENT IN LIEU OF DICIPLINE:**

A motion was made and seconded to close case number:1690896. The motion carried.

**PROSECUTORIAL UPDATES:**

Following staff's request for guidance regarding the previous decisions made by the Board which may require updated motions. The Board made the following decisions.

A motion was made and seconded regarding the decisions previously made by the Board to close without prejudice case numbers:1273768; and 1318035. The motion carried with Ms. Hofhine in opposition on case number: 1273768.

A motion was made and seconded regarding the decision previously made by the Board to authorize negotiation of a stipulation and consent order with the terms discussed in executive session for case number:1289087. The motion carried with Ms. Rawlins in opposition.

A motion was made and seconded regarding the decision previously made by the Board to enter into an agreement in lieu of formal discipline with the terms discussed in executive session and authorize the executive officer to approve on behalf of the Board for case number:1333156. The motion carried. The motion carried with Ms. Hofhine in opposition.

**ADDITIONALLY:**

A further motion was made and seconded to allow the Board prosecutor to proceed with the filing of an administrative complaint should any of the negotiations fail or expire. The motion carried.

**Adjourn**

There being no further business, the meeting was adjourned at 3:02 PM.

The next meeting is on 01/28/2026.