



State of Idaho

Division of Occupational and Professional Licenses Idaho Heating, Ventilation & Air Conditioning Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Draft Minutes of 11/19/2025

Board Members	David Tully, Chair	Division Staff	Amy Lorenzo, Bureau Chief
Present:	Bill Carter, Vice-Chair	Present:	Russ Spencer, Legal Counsel
	Judy Van Cleave		Amanda Lee, Board Support Spec.
	Mike LaPray		
	Garret Christoffersen		
	Rick Nay		

The meeting was called to order at 9:00 AM MT by Chair David Tully.

Approval of 08/13/2025 Minutes:

A motion was made and seconded to approve the August 13, 2025, meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Financial Report: Bureau Chief (BC) Amy Lorenzo presented the Fiscal Year 2026, Quarter One Financial Report.

Open Meeting Law Training: Legal Counsel Russ Spencer presented the Open Meeting Law Training, reviewing the requirements for all public meetings of appointed Boards and Committees of Idaho.

BOARD BUSINESS

2026 Meeting Dates: A motion was made and seconded to approve the following 2026 meeting dates: February 25, August 6, and November 5. The motion carried unanimously.

Notice of Violation Report: The July 1 to November 18, 2025 Notice of Violation Report was presented by BC Lorenzo.

UL 1738 Presentation: Dave Pera of G & S Sales presented information on UL 1738 Fuel Gas Venting and potential changes to the 2027 Fuel Gas Code. Mr. Pera will prepare documents for the Board to review at the next meeting.

Safety and Occupant Health and Regulatory Consistency: This topic was tabled for a future meeting.

Public Comment: There were no public comments.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:00 AM.