



State of Idaho

Division of Occupational and Professional Licenses Physical Therapy Licensure Board

BRAD LITTLE
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Board Meeting Minutes of 11/18/2025

Board Members Present: Jonathan Bird, PT – Chair
Mendee Henkey, PTA
Deanna Dye, PT
Brenda Jerald, PT
Laura Loyola, Public Member

Division Staff: Tabitha Edwards, Executive Officer
Russ Spencer, General Counsel
Skip Liddle, Investigations Program Manager
Mike Celeste, Investigations Supervisor
Pam Rebolo, Board Support Supervisor

Others Present: Reid Peterson, Board Prosecutor

The meeting was called to order at 9:00 AM by Jonathan Bird, PT.

Introductions: Ms. Edwards introduced new Board member Brenda Jerald and also introduced the Board and DOPL staff to Ms. Jerald.

Approval of Minutes

A motion was made and seconded to approve the 08/05/2025 minutes. The motion carried unanimously.

DIVISION BUSINESS

Financial Update: Ms. Edwards presented the Board's financial report which indicated that the Board had a cash balance of \$23,672.48 as of 10/10/25.

License Renewal Update: Ms. Edwards provided an update on the two-year renewal process and reminded the Board that Licensee's transitioned to Biennial birthdate renewals in October.

DOPL Strategic Plan Review: Ms. Edwards provided an update on the DOPL strategic plan. Speaking to the emphasis on customer service, employee engagement and timely financial reporting.

BOARD BUSINESS

Presentation by APTA-Idaho: A PowerPoint presentation was delivered by APTA-Idaho member Jon Gardunia, who indicated that the association is considering amendments to Idaho Code 39-9203(6) to advocate for legislative recognition of physical therapists as primary caregivers.

Adopt Fee Rule Pending Legislative Approval: A motion was made and seconded to adopt the fee rule pending legislative approval. The motion carried.

Guidance Document Review: A motion was made and seconded to approve the guidance documents for posting on the Board's website, with the proposed amendments. The motion carried.

FSBPT Annual Meeting Report: Dr. Bird, Dr. Dye and Ms. Edwards gave a summary of topics discussed at the annual FSBPT conference.

Recommended Order Review-Case #PHT 2022-2: A motion was made and seconded to send a closure letter as discussed. The motion carried.

EXECUTIVE SESSION:

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dr. Dye, aye; Dr. Jerald, aye; Ms. Loyola, aye; Ms. Henkey; and Dr. Bird, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Discipline

A motion was made to close case numbers 17464762 and 1767704 with a letter of concern as discussed in executive session. The motion carried.

A motion was made and seconded to authorize a Stipulation and Order in case number 1761358 and authorize the Executive Officer to sign on behalf of the Board. The motion carried.

A motion was made and seconded to authorize the Board's Prosecutor to file an administrative complaint should any of the negotiations expire or be rejected. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 12:28 PM.

The next meeting is on 03/24/2026.