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Board Meeting Minutes of 11/14/2025

Board Members Present: Stephen Dahlquist, DVM Chair
Nan Mueller, DVM
Paul Martin, DVM
Talitha Neher, DVM
Susan Keller, VMD
Gus Brackett, Public Member

Division Staff: Tabitha Edwards, Executive Officer
Russ Barron, Administrator
Russ Spencer, General Counsel
Skip Liddle, Investigations Program Manager
Mike Celeste, Investigations Supervisor
Pam Rebolo, Board Support Supervisor

Others Present: Reid Peterson, Board Prosecutor

The meeting was called to order at 8:30 AM by Stephen Dahlquist, DVM.

Introduction: Ms. Edwards introduced new Board member Talitha Neher and introductions were made of board members and DOPL staff.

Approval of Minutes

A motion was made and seconded to approve the 08/08/2025 minutes. The motion carried unanimously.

DIVISION BUSINESS

Quarterly Financial Report: Ms. Edwards presented the financial report which showed a cash balance of \$358,063.82 as of 10/10/25.

Temporary Rule Expiration: Mr. Spencer explained that the temporary rules will be expiring, and as a result, the temporary rule fee will revert to its previous level. Ms. Edwards explained that the previous fee will help maintain the Board's healthy cash balance.

DOPL Strategic Plan Review: Ms. Edwards provided an update on the DOPL strategic plan. Speaking to the emphasis on customer service, employee engagement and timely financial reporting. DOPL Administrator Russ Barron also outlined the recent customer service improvements implemented to enhance response times for licensees.

Board Training – Open Meeting Law: Mr. Spencer provided a refresher on the Open Meeting Law to the Board.

BOARD BUSINESS

Board Appointment Process and Terms Review: Mr. Spencer reviewed the Board's statute regarding the board appointment process and Board member term dates, addressing concerns raised by former board members.

Board Election: In accordance with the Board's statutes, Nan Mueller was appointed as the Chair of the Board, and Steve Dahlquist was designated as the Board liaison for disciplinary matters.

Review of BOVM Strategic Plan: The board reviewed and spoke to the Mission of the board as written in their BOVM strategic plan. Reviewed for newest board members.

Delegated Authority Review: A motion was made and seconded to approve the reviewed delegated authority with no changes made. The motion carried.

AAVSB Annual Meeting Report: A summary was given by Ms. Ewards and Ms. Mueller who attended the AAVSB annual meeting. The topics of discussion included the following:

Addressing the challenges associated with offering the VTNE/NAVLE examinations in Spanish; utilizing legislative frameworks to support veterinary regulation -comparing the roles of licensing boards versus professional associations; managing animal cruelty cases with consideration of a spectrum of care approaches; considering the impact of veterinary workforce shortages: should allied health professions be authorized to work with animals; discussing global regulatory issues, including health certificates, licensing requirements, foreign veterinary school accreditation, differences in academic standards, communication during emerging disease outbreaks, and oversight of veterinarians visiting for special events; and highlighting the Veterinary Hope Foundation and the development of peer support groups.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dr. Neher, aye; Dr. Martin, aye; Dr. Mueller, aye; Dr. Keller, aye; Mr. Brackett, aye; and Dr. Dahlquist, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Discipline

A motion was made to close case numbers 1678918 and 1678919 with no action. The motion carried.

A motion was made and seconded to authorize an Agreement in Lieu of Discipline with terms as discussed in executive session in case numbers 1877983 and 1915431 and authorize the Executive Officer to sign on behalf of the Board. The motion carried.

A motion was made and seconded to authorize the Board's Prosecutor to file an administrative complaint should any of the negotiations expire or be rejected.

Adjourn

There being no further business, the meeting was adjourned at 11:50 AM.

The next meeting is on 02/06/2026.

DRAFT