State of Idaho
Division of Occupational and Professional Licenses
Idaho Contractors Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Minutes of 02/09/2026

Board Members Present:	Michael Arrington, Chair Brett Skidmore, Vice-Chair Jeremy Schalk Gary Hall	**Division Staff Present:**	MiChell Bird, Executive Officer Greg Loos, Legal Counsel John Price, Bureau Chief Don Morse, Investigations Spr. Amanda Lee, Board Support Spc.
Board Members Absent:	Becky Enrico-Crum	**Others Present:**	Josh Bishop, Prosecuting Attorney

This meeting was called to order at 9:03 AM (MT) by Chair Michael Arrington.

Approval of 11/20/2025 Minutes:
A motion was made and seconded to approve the November 20, 2025 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS
Financial Report: Executive Officer (EO) MiChell Bird presented the Fiscal Year 2026, Quarter 2 Financial Report. The Division is presenting the fee increase to the 2026 Legislative Session pursuant to Idaho Code § 67-2608.

Respectful Workplace Training: The 2026 Respectful Workplace Training was provided.

BOARD BUSINESS
Election of Officers: A motion was made and seconded to elect Vice-Chair Skidmore as Chair and Board Member Hall as Vice-Chair. The motion carried unanimously.

Legislative Update: The Division is presenting an Executive Agency Legislation on Universal Discipline to the 2026 legislative session. EO Bird noted that the draft legislation by the Idaho Home Builders Association had not yet been presented but that she will continue to monitor and provide updates to the Board on any legislation that may affect the industry.

Contractor/Consumer Education: The Division is currently developing educational resources for both Consumers and Contractors. Drafts will be presented at the next meeting.

Public Comment: There were no public comments.

EXECUTIVE SESSION – APPLICATION(S) & DISCIPLINE:
A motion was made and seconded that the board enter Executive Session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to retain a license or registration. Roll call: Chair Arrington-aye; Board Vice-Chair Skidmore-aye; Board Member Schalk-aye; and Board Member Hall-aye. The motion carried unanimously.

Motion to Leave Executive Session: A motion was made and seconded to leave Executive Session. The motion carried unanimously.

MOTION(S) RESULTING FROM THE EXECUTIVE SESSION
Motion(s) re: Discipline: A motion was made and seconded to close case number 1920545 with no action. The motion carried unanimously.

A motion was made and seconded to close with an advisory letter case numbers 1751746, 1805973, 1879758, 1881876, 1353379, 1553392, 1678613, 1699278, 1706686, 1756503, 1773236. and 1884264. The motion carried unanimously.

A motion was made and seconded to authorize staff and retained legal counsel to prepare a stipulated order pursuant to the discussion in Executive Session for case numbers 1884349, 1902223, 1903043, 1920685, 1921189, 1925721, 1931874, 1933152, 1671991, 1705895, 1711147, 1733804, 1816018, 1821446, 1847835, 1879371, 1886236, 1890915, 1892750, 1894502, 1916795, 1925073, 1930784, 1931417, 1869657, 1892384, and 1936785. The motion carried unanimously.

A motion was made and seconded to authorize the Board Chair to sign the Findings of Fact, Conclusions of Law, and Final Order on behalf of the Board for cases CON-2021-117 and CON-2022-73. The motion carried unanimously.

Adjournment:
There being no further business, the meeting was adjourned at 11:45 AM.