

Exams

EXAMS

First Step for All Candidates: Create a DOPL Account

Log into DOPL Online Services at [edopl.idaho.gov](https://edopl.idaho.gov/onlineservices) to create a customer account.

Exam Scheduling by License Type

Public Works Contractor Applicants

Beginning on October 1, 2025, there is a staggered transition to PSI for administration of these exams. Please follow the directions in Step 2 below to ensure you take the exam with the appropriate exam proctor.

Step 1: Create Your DOPL Customer Account at edopl.idaho.gov/onlineservices.

Step 2: Register and schedule your exam through the appropriate exam proctor, then submit your licensing application to DOPL.

- **New Applicants (Effective 10/1/2025):** Schedule directly with PSI first, then submit your licensing application to DOPL.

Scheduling Instructions:

- **Online:** Register and Schedule your exam directly through PSI at <https://test-takers.psiexams.com/idcon/test>.
- **By Phone:** Call (855) 340-3713.
- **Tip:** If you see a message indicating that you must be pre-approval to take the exam, this is referring to the registration/application process that can be completed by clicking on the **Apply Now** button. You will then be able to schedule the exam at a time and location convenient to you.

Resources:

- [PSI Candidate Information Bulletin](#)
- [Contractors' Business and Law Reference Manual](#)
- **Existing/Approved Applicants:** If you have received an approval letter from DOPL, you must contact **DOPL** to schedule your approved exam appointment.

Scheduling Instructions: Contact the DOPL exam scheduling team to schedule your approved exam appointment. You must have your application identification number from your exam approval letter before scheduling an exam appointment. (If you do not have an application identification number, or if you are applying after the effective date, you will be taking your exam with PSI.)

- **Email:** BCRE-exams@dopl.idaho.gov
- **By Phone:** Call (208) 332-8983.
- **Tip:** Include your full name, exam type, preferred office (Boise, Blackfoot, or Coeur d'Alene), and your application identification number from your exam approval letter for faster service.

Resources:

- [DOPL Candidate Information Bulletin](#)
- [Contractors' Business and Law Reference Manual](#)

Step 3: (For all test takers) Print a copy of the [Contractors' Business and Law Reference Manual](#) and put it in a three-ring binder to take with you to your exam. This applies no matter where you are taking your exam.

Reasonable Accommodation Information

Reasonable Accommodation (ADA)

If you require special accommodation due to a disability, both PSI and DOPL comply with the ADA. Requests for special accommodation **MUST** be submitted and approved **BEFORE** scheduling your exam. Be sure to select the correct form for the administration of your exam to avoid processing delays.

- [Exam Accommodation Request Form and Guidelines for PSI-administered exams](#)
- [Exam Accommodation Request Form and Guidelines for DOPL-administered exams](#)