



State of Idaho  
Division of Occupational and Professional Licenses  
Board of Pharmacy

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### Board Meeting Minutes of 12/11/2025

<b>Board</b>	Anna Hoenke, PharmD, Chair	<b>Division</b>	Nicki Chopski, PharmD, Executive Officer
<b>Members</b>	Kris Jonas, PharmD	<b>Staff:</b>	Russ Spencer, General Counsel
<b>Present:</b>	Justin Messenger, PharmD		Orin Duffin, Pharm D, HP Program Director
	Kevin Ellis, PharmD		Susan Villanueva, Board Support Specialist
	Rob Geddes, Pharm D		
	Alisha Henderson, CPhT		
	John Nielsen, Public Member		

The meeting was called to order at 10:00 AM by Anna Hoenke, PharmD.

#### Approval of Minutes

A motion was made and seconded to approve the 09/18/2025 minutes. The motion carried.

#### DIVISION BUSINESS

**Financial Update:** Dr. Chopski presented the financial report for the first quarter of the fiscal year and opened the floor for questions from the Board members. She commented that the measures implemented have effectively reduced the cash balance, bringing it close to the target level established by the legislature. The cash balance is \$4,633,175.28.

**Facility 2-Year Licensure Renewal Transition Plan:** Dr. Chopski provided an update on the progress of transitioning all license types to a two-year renewal cycle. She confirmed that all personal license renewals have been successfully transitioned. The next phase involves transitioning the facility licenses. Dr. Chopski noted there may be challenges ahead and intends to review these with stakeholders to gather feedback. Phase 4 is scheduled to begin in late summer 2026, with all license transitions expected to be completed by 2028.

**Board Training- Open Meeting Law:** Mr. Spencer presented training to the Board on the Open Meeting Law.

#### BOARD BUSINESS

**Controlled Substance EALS Draft Language:** The Board reviewed the draft copy of the updated Idaho Controlled Substance Act. Dr. Chopski stated that the Board received feedback from the Idaho State Police regarding edits to clean up the formatting of the schedules. The most notable addition was the inclusion of bromazolam. Dr. Jonas asked a question regarding the scheduling differences between

federal and state. A motion was made and seconded to approve the changes as presented, and for staff to proceed with the next steps. The motion carried.

**Controlled Substance Schedule II Rx Change Policy Draft:** The Board reviewed the proposed revisions to the policy with changes that could be made to the written Schedule II prescription drug order. A motion was made and seconded to approve the changes as presented, and staff was authorized to proceed with the next steps. The motion carried.

**Transitioning to Risk-based Inspections:** Dr. Duffin presented the proposed new process for risk-based inspections. The plan involves transitioning from an annual scheduled inspection cycle to a triennial, risk-based approach. This change aims to enhance consistency by establishing a schedule for inspections based on facility type, previous inspection performance, and identified risks. Dr. Duffin addressed questions from attendees, and following a comprehensive discussion, a motion was made and seconded to proceed with the proposed process. The motion carried.

The Board requested that staff implement and develop the plan and provide regular updates on its progress.

**Delegated Authority Review:** The Board conducted its annual review of the proposed changes to delegated authority. A motion was made and seconded to approve the policy changes as presented. The motion carried.

**Conference Attendance Reports and Requests:** The Board discussed attendance at upcoming conferences. A motion was made and seconded to support the upcoming travel as drafted. The motion carried.

**Public Comment:** Jen Adams, Idaho State University (ISU) and L.S. Skaggs College of Pharmacy, reported on the College of Pharmacy's success rate, as they achieved a nearly one-hundred percent pass rate for 2025. She also stated that the ISU faculty was awarded an NIH grant for clinical and workforce collaboration.

## **EXECUTIVE SESSION**

A motion was made and seconded to enter Executive Session pursuant to Idaho Code §§ 74-206(1)(d), 74-106(9), to consider records related to a licensee's ability to retain a license, which is exempt from public disclosure. The vote was: Dr. Hoenke, aye; Dr. Messenger, aye; Dr. Geddes, aye; and Dr. Jonas, aye; Dr. Ellis, aye; Ms. Henderson, aye; Mr. Nielson, aye. The motion carried.

A motion was made and seconded to exit the Executive Session. The motion carried.

## **Adjourn**

There being no further business, the meeting was adjourned at 1:21 PM.

The next meeting will be held on March 19, 2026.