



# State of Idaho

## Division of Occupational and Professional Licenses Idaho Board of Licensure of Professional Engineers and Professional Land Surveyors

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 332-3433  
dopl.idaho.gov

### Draft Minutes of 03/23/2026

<b>Board Members</b>	Tom Ruby, Chair	<b>Division Staff</b>	Jessica Spoja, Executive Officer
<b>Present:</b>	Keith Brooks, Vice-Chair	<b>Present:</b>	Janice Beller, Legal Counsel
	Sondra Miller, Secretary		Melissa Ferguson, Ed. Program Spr.
	Rodney Burch		Claire England, Licensing Supervisor
	Dick Jacobson		Nicole Kenyon, Permit Supervisor
	Laila Kral		Skip Liddle, Investigations Pgrm. Mgr.
			Liz McClung, Investigations Spr.
			Erin Einarsson, Board Support Spr.

The meeting was called to order at 9:05 AM MT by Chair Ruby.

#### APPROVAL OF 01/23/2026 MINUTES

A motion was made and seconded to approve the January 23, 2026, meeting minutes. The motion carried unanimously.

#### DIVISION BUSINESS

**Financial Report:** The Fiscal Year (FY) 2026, Quarter Two Financial Report was presented by Executive Officer (EO) Spoja at the January meeting.

**Legislative Update:** [House Bill 512](#), which reinstates the Idaho-specific property law open book exam for the licensure of surveyors, was approved and will go into effect on July 1, 2026. Education Program Supervisor (EPS) Ferguson is working with Pearson, formally known as Pearson Vue, to identify psychometricians and subject matter experts to assist in developing exam questions. Secretary Miller offered to assist in the process. Vice-Chair Brooks shared that members of the Idaho Society of Professional Land Surveyors (ISPLS) have expressed interest in working with DOPL staff on the exam. EO Spoja confirmed that she will contact ISPLS directly.

ISPLS Legislative Committee Co-Chair Eric Stricker shared that ISPLS will be updating their law book to include new legislation and plans to extend the law book to include laws that affect Land Surveyors. Mr. Stricker asked if DOPL would like to provide a link to the law book on their website. EO Spoja confirmed that a link can be posted and added that it would be preferable if associations created the law books and DOPL will link to them. Chair Ruby added that he would like the Idaho Society of Professional Engineers to provide a link to the ISPLS law book on their website.

Legal Counsel Beller provided an update on [House Bill 703](#), which establishes a Division wide disciplinary framework for all board, commissions, committees and programs administered by DOPL. Mr. Stricker noted that when it was discovered that the administrative penalty from Idaho Code § 54-1220 was

marked for removal, ISPLS worked with DOPL Deputy Administrator Kolby Reddish to correct the error. Mr. Stricker added that [Senate Bill 1326](#), a private property protection act, can prohibit public land surveyors from entering private land for surveying activities and ISPLS has introduced the trailer [Senate Bill 1391](#) to restore that ability.

**OASIS Update:** All licensed professional engineers and land surveyors addresses can be viewed in the OASIS licensing system. EO Spoja provided a demonstration and noted that licensees have the option to include their email and phone number in the public search.

## **BOARD BUSINESS**

**PDH Audit Report:** EPS Ferguson provided an update on professional development audits. Corrections in OASIS are being made, and a report will be provided at the May 27, 2026, meeting.

**NCEES FE/PE Exam Report:** EPS Ferguson presented the July 2024 through December 2025 Statistics for the Fundamentals of Engineering (FE), Principles and Practice of Engineering (PE), PE Structural (SE), Fundamentals of Surveying (FS) and Principles and Practices of Surveying (PS) license exams. EPS Ferguson added that the National Council of Examiners for Engineering and Surveying (NCEES) updates their exams each year and that the DOPL education team would like to assist with exam development. Vice-Chair Brooks will reach out to the NCEES Examinations for Professional Engineers (EPE) Committee for more information. EPS Ferguson will provide the national exam pass rates at the May 27, 2026, meeting for comparison.

**PDH Credit:** The board provided additional information, and the Professional Development Hours Credit document will be provided at the May 27, 2026, meeting.

**Testing Site Update:** EPS Ferguson met with Pearson and asked if additional testing locations could be made available for FE and PE exams. Because NCEES does not allow third party overview, Pearson is limited on locations, but a request to increase the total number of seats available has been submitted. It was also suggested that Pearson could add additional dates and time periods when there are surges in test taking.

**NCEES PLSS Examination:** A motion was made and seconded to enter negotiated rulemaking to adopt the Public Land Survey System (PLSS) exam as restructured by NCEES, starting in October 2027, or when made available nationally, to be administered twice a year. EO Spoja will bring the rulemaking request to the DOPL Administrator.

**NCEES EPE Committee Update:** Vice-Chair Brooks and Secretary Miller provided updates on the EPE Committee meeting noting the following: The SE designation is on hold while higher seismic states review the specifications. The proposed specifications for the Chemical PE designation were approved and will be released in August 2026. Proposed changes to the PE Architectural designation were discussed. The EPE Committee plans to determine the rules and operating procedures for the Standards Setting Committee at the August 2026 meeting.

**PLS Guidance Manual:** This topic will be discussed at the May 27, 2026, meeting.

**ISPLS 2026 Annual Meeting Reports:** Chair Ruby and Vice-Chair Brooks attended the ISPLS 2026 Annual Meeting and provided conference reports. Vice-Chair Brooks attended the “Ethics in a Changing Profession” discussion and suggested that providing ethics education to licensees would be beneficial. Vice-Chair Brooks noted that the presentation on the 2022 new datums release as well as the ALTA Surveys and the commercial real estate industry were informative. Chair Ruby noted that Idaho law and rule contain language to automatically adopt the new datums. At the annual meeting, Chair Ruby shared that DOPL will be creating training videos and ISPLS members have expressed interest in assisting with the videos.

**License Base Report:** Licensing Supervisor (LS) England presented the July 1, 2025 to March 16, 2026, License Base Report. LS England noted that there have been 1,277 new licenses issued and 498 late renewals issued this fiscal year. The average application processing time varies and is affected by those requiring Board review, but LS England noted that the average processing time for comity applications is twelve days. Vice-Chair Brooks requested that engineering and land surveyor intern applications be listed separately on the report. The Board determined that the License Base Report should be presented two times per year with the first report in July at the beginning of the fiscal year and the second report in January.

**Investigative Process and Discipline Update:** Investigations Program Manager (IPM) Liddle and Investigations Supervisor McClung were introduced. IPM Liddle reviewed the investigative process with the Board. Since November 2025, DOPL had not received any new complaints until two weeks ago. Five new complaints were received and are being reviewed by the investigations team. A report will be presented at the next meeting.

**Spring/Summer 2026 Draft Newsletter:** DOPL Staff are continuing to make updates and will present the newsletter at the May 27, 2026, meeting.

**NCEES Annual Meeting Funded Delegates:** A motion was made and seconded to send Secretary Miller, Board Member Kral and Board Member Burch to the NCEES 2026 Annual Meeting. The motion carried unanimously.

**Public Comment:** There were no public comments.

#### **EXECUTIVE SESSION – APPLICATION(S)**

**Motion to Enter into Executive Session:** A motion was made and seconded for the Board to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to obtain a license or registration. Roll Call: Chair Ruby-Aye, Vice-Chair Brooks-Aye, Secretary Miller-Aye, Board Member Burch-Aye, Board Member Jacobson-Aye and Board Member Kral-Aye. The motion carried unanimously.

**Motion to Exit Executive Session:** A motion was made and seconded to exit executive session. The motion carried unanimously.

**MOTION(S) RESULTING FROM THE EXECUTIVE SESSION**

**Motion(s) re: Application(s):** Upon reviewing licensure applications, the Board made the following motions:

A motion was made and seconded to approve application numbers 1937695 and 1972468. The motion carried unanimously.

A motion was made and seconded to approve application number 1969216. With Chair Ruby recusing himself, the motion carried.

A motion was made and seconded to approve, pending receipt of requested information, application numbers 1987875 and 1973846. The motion carried unanimously.

A motion was made and seconded to table, pending receipt of requested information, application number 20260202. The motion carried unanimously.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:35 PM.