



State of Idaho
Division of Occupational and Professional Licenses
Idaho State Plumbing Board

BRAD LITTLE
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Draft Meeting Minutes of 02/26/2026

Board Members	Matt Gardner, Chair	Division Staff	Amy Lorenzo, Executive Officer
Present:	Bob King, Vice-Chair	Present:	Jeremy Kirk, Plumbing Program Manager
	John Kierce		Greg Loos, Legal Counsel
	Bill Harmon		Liz McClung, Investigations Supervisor
			Melissa Fergusson, Edu. Program Supervisor
			Amanda Lee, Board Support Specialist

The meeting was called to order at 9:02 AM MT by Chair Matt Gardner.

Approval of 09/11/2025 Minutes:

A motion was made and seconded to approve the September 11, 2025, meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Financial Report: Executive Officer (EO) Amy Lorenzo presented the Fiscal Year 2026, Quarter 2 Financial Report.

Respectful Workplace Training: The 2026 Respectful Workplace Training was provided.

BOARD BUSINESS

Election of Officers: A motion was made and seconded to re-elect Chair Gardner. The motion carried unanimously.

A motion was made and seconded to elect Board Member John Kierce as Vice-Chair. The motion carried unanimously.

Legislative Update: EO Lorenzo provided an update on the 2026 Legislative Session noting that [House Bill \(HB\) 703](#), which standardizes the disciplinary framework across the boards, commissions, committees, and programs administered by the Division, is being presented this year. The Board and members of the public discussed [House Bill 585 Electrical, Plumbing, and HVAC Inspections](#) and concerns relating to third-party inspector training.

Notice of Violation (NOV) Report: Investigations Supervisor Liz McClung provided the Notice of Violation Report for July 1, 2025, to February 10, 2026.

License Base Report: EO Lorenzo provided the Plumbing License Report for September 12, 2025, to February 19, 2026. This report included active and lapsed licenses as of February 19, 2026.

Journeyman Plumber Item Bank: Education Program Supervisor Melissa Ferguson provided an update on the item bank of questions created for the Journeyman Plumber exam.

A motion was made and seconded to approve the start date for the new exam questions as July 1, 2026. The motion carried unanimously.

Hard Card Update: The Division has begun distributing the license and registration hard cards, focusing first on the sizable backlog of requested cards.

Well Driller/Pump Installer Exam Discussion: EO Lorenzo provided an update on the working group for the Well Driller/Pump Installer exam. The working group will meet in May to continue their review of the exam and Board Members are encouraged to contact EO Lorenzo if they would like to be involved in the process.

Plumbing Program Update: Plumbing Program Manager Jeremy Kirk provided an update on the plumbing program since the last meeting, including ride-a-longs with Division inspectors, assisting the Idaho Ground Water Association with exam structuring, attending the Idaho State University, North Idaho College and College of Eastern Idaho instructor and apprentice Questions and Answers events, and meeting with Plumbing Inspector Patrick Riblett and Eastern Idaho Public Health Representatives.

Public Comment: There were public comments.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:24 AM.